

**NATIONAL AUTHORITY FOR CHILD CARE**  
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

**REQUEST FOR QUOTATION**

RFQ No. 2026-065 **NP-SVP**

Date: **2/18/26**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P200K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to [procurement@nacc.gov.ph](mailto:procurement@nacc.gov.ph) not later than **23rd of February 2026; 10:00AM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

  
**JELLIE S. HERMOSO**  
Administrative Officer V

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
3. Good/s shall be delivered within **February to December 2026**
4. Place of Delivery: **RACCO VI - Ilo-Ilo City**
5. Terms of Payment: **within 30-45 days upon completion of supporting documents.**  
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**  
**Account Name :** \_\_\_\_\_ **Account Number :** \_\_\_\_\_  
**BankName :** \_\_\_\_\_ **Branch :** \_\_\_\_\_  
**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

  
**EMIL A. BALACANAO**

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

\_\_\_\_\_  
**(Signature over Printed Name)**  
**Supplier**

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.: 2026-066  
Date: February 18, 2026

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No. : \_\_\_\_\_  
Company TIN : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			<b>Catering Services for the Presentation of Prospective Adoptive Parents applicants and Regional Matching Conference</b>				
			<b>DATE OF ACTIVITY</b>				
		pax	February 11, 2026	8,400.00			
		pax	March 18, 2026	8,400.00			
		pax	April 15, 2026	8,400.00			
		pax	May 6, 2026	8,400.00			
		pax	May 20, 2026	8,400.00			
		pax	June 17, 2026	8,400.00			
		pax	July 15, 2026	8,400.00			
		pax	August 12, 2026	8,400.00			
		pax	September 9, 2026	8,400.00			
		pax	September 23, 2026	8,400.00			
		pax	October 7, 2026	8,400.00			
		pax	October 21, 2026	8,400.00			
		pax	November 4, 2026	8,400.00			
		pax	November 18, 2026	8,400.00			
		pax	December 2, 2026	8,400.00			
			No. of Participants: 12 pax per schedule for Php700.00/pax				
			<b>CATERING SERVICES</b>				
			1. Guaranteed Meals for 12 participants per schedule (1 meal and 2 snacks)				
			2. Menu should be feasible to religious and health requirements /considerations				
			Delivery Address: 3F Ana Ros Building, Simeon Ledesma St., Jaro, Ilo-Ilo City				
			***** nothing follows*****				
			<b>GRAND TOTAL</b>	<b>126,000.00</b>			

PURPOSE: For the conduct of Presentation of Prospective Adoptive Parents applicants and Regional Matching Conference within Ilo-Ilo City

PR No. 2026-02-069

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.

EMIL A. BALACANAO

Procurement Officer

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

Page 1 of 1 pages

(Signature over Printed Name)  
Supplier