

NATIONAL AUTHORITY FOR CHILD CARE
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2026-064 **NP-SVP**

Date: **2/18/26**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P200K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **23rd of February 2026; 10:00AM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


JELLIE B. HERMOSO
Administrative Officer V

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within March, June, September and December 2026
4. Place of Delivery: RACCO V Legazpi City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ **Account Number :** _____
BankName : _____ **Branch :** _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACANAO

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register."

RFQ No.: 2026-064
Date : February 18, 2026

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PHILGEPS Reg. No. : _____
Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
			NACC-RACCO V QUARTERLY STAFF MEETING				
			Venue: RACCO V Office at 2nd Floor, Tyler Building, Rosal St., Brgy. 35, Tinago, Legazpi City				
		pax	March 2026	19,600.00			
			28 pax x Php700.00				
			AM Snacks, PM Snacks and Lunch				
		pax	June 2026	19,600.00			
			28 pax x Php700.00				
			AM Snacks, PM Snacks and Lunch				
		pax	September 2026	19,600.00			
			28 pax x Php700.00				
			AM Snacks, PM Snacks and Lunch				
		pax	December 2026	19,600.00			
			28 pax x Php700.00				
			AM Snacks, PM Snacks and Lunch				
			TECHNICAL SPECIFICATIONS:				
			1. Managed Buffet				
			2. The Main course shall consist of rice, meat, fish, vegetables, soup, juice and dessert				
			3. The Service Provider shall submit a proposed menu for approval. Also, all menu selections must take into consideration religious beliefs and health related dietary restrictions				
			4. with free flowing coffee				
			***** nothing follows*****				
			GRAND TOTAL	78,400.00			

PURPOSE : to provide Meals during the conduct of NACC-RACCO V Quarterly Staff Meeting for March, June, September and December 2026

PR No. 2026-02-067

IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.


Emil A. BALACANA O
Procurement Officer

(Signature over Printed Name)
Supplier

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782