

NATIONAL AUTHORITY FOR CHILD CARE

#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2026-063 **NP-SVP**

Date: **18-Feb-26**

Company Name : \_\_\_\_\_
Company Address : \_\_\_\_\_
Contact Person : \_\_\_\_\_
Contact No. : \_\_\_\_\_
PhilGEPS Reg. No.: \_\_\_\_\_
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P200K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 23rd of February 2026; 10:00AM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

JELLIE B. HERMOSO
Administrative Officer V

Terms and Conditions:

- 1. Award shall be made on per: [ ] Item Basis [X] Total Quoted Price [ ] Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within March 2026 to December 2026
4. Place of Delivery: RACCO CAR 3F Reef Building, 166b-C MilitarynCut-Off Baguio City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_
\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

EMIL A. BALACANAO
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568; (02) 8721-9782

(Signature over Printed Name)
Supplier

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PhilGEPS Reg. No. : \_\_\_\_\_  
Company TIN : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			<b>MEALS AND SNACKS FOR RACCO CAR's ACTIVITIES FOR FY 2026</b>				
		Conferences	<b>REGIONAL MATCHING CONFERENCE AND APPEARANCE BEFORE THE RCPC</b>				
			(15 conference x Php 11,000.00)	165,000.00			
			Lunch (20 pax)				
			PM Snack (20 pax)				
			<b>OFFICE/DIVISION/COMMITTEE/OTHER MEETINGS</b>				
		meetings	12 meetings x Php12,000.00	144,000.00			
			Lunch (30 pax)				
			<b>ADOPTION AND ALTERNATIVE CHILD CARE FORUM</b>				
		batches	6 batches x Php4,000.00	24,000.00			
			Lunch (10 pax)				
			<b>REQUIREMENTS:</b>				
			1. Inclusive of Meals / Packed				
			2. Menu should be feasible to religious and health requirements/considerations				
			<b>MAIN COURSE CONSISTING OF:</b>				
			at least 1 variant of meat				
			at least 1 variant of fish				
			at least 1 variant of vegetables / fruits				
			3. Provision of water and free flowing of coffee / tea Choco and mints				
			***** nothing follows*****				
				<b>P</b>			
				<b>333,000.00</b>			
						<b>GRAND TOTAL</b>	

PURPOSE: Catering Services for the Provision of Meals and Snacks for RACCO CAR Activities for FY 2026

PR No. 2026-02-066

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.

EMIL A. BALACANAO  
Procurement Officer

Page 1 of 1 pages

(Signature over Printed Name)  
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