

REQUEST FOR QUOTATION

RFQ No. 2025-382 **NP-LOV**  
Date: **July 10, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

Sir/Madam:

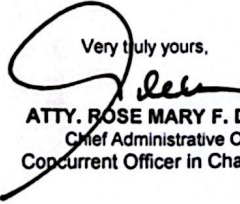
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to [procurement@nacc.gov.ph](mailto:procurement@nacc.gov.ph) not later than 15th day of July 2025; 10:00AM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

  
ATTY. ROSE MARY F. DE LEON  
Chief Administrative Officer  
Concurrent Officer in Charge, PMU

Terms and Conditions:

- Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within 15-30 calendar days upon receipt of Notice to Proceed/Purchase Order
- Place of Delivery: Within Metro Manila
- Terms of Payment: within 30-45 days upon completion of supporting documents.  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
Bank Name : \_\_\_\_\_ Branch : \_\_\_\_\_  
\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

  
JEFFERELL LUIS VITUG

BAC Secretaria

Tel. Nos. Trunkline (02) 920-4551; 6721-9711; 8726-4568.  
(02) 8721-9782

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

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Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
			<b>Board and Lodging with Function Room for the Conduct of Strengthening Foundations, Advancing Standards: A Capacity Building Series for Social Work Agencies on Quality Care and Case Management in Adoption and Alternative Child Care - Batch 1 (Luzon Cluster A)</b>				
			Location: Within Metro Manila				
			Date: August 4-8, 2025				
			Approved Budget Ceiling: P3,600.00 per pax per day (board and lodging with fullboard meals); 400.00 per meals; 150 per snacks				
			Total Number of Participants: 119 pax				
	<b>39</b>	<b>PAX</b>	<b>NACC and DSWD Training Team (Secretariat Preparation)</b>	<b>P561,600.00</b>			
			Check-in: August 4, 2025				
			Check-out: August 8, 2025				
			Serving Schedule:  August 4, 2025   PM Snacks, Dinner August 5, 2025   Breakfast, AM Snacks, Lunch, PM Snacks, Dinner August 6, 2025   Breakfast, AM Snacks, Lunch, PM Snacks, Dinner August 7, 2025   Breakfast, AM Snacks, Lunch, PM Snacks, Dinner August 8, 2025   Breakfast, AM Snacks, Lunch				
	<b>80</b>	<b>PAX</b>	<b>NACC, RACCO, DSWD, LGU, and CCA Participants</b>	<b>P908,000.00</b>			
			Check-in: August 5, 2025				
			Check-out: August 8, 2025				
			Serving Schedule:  August 5, 2025   AM Snacks, Lunch, PM Snacks, Dinner August 6, 2025   Breakfast, AM Snacks, Lunch, PM Snacks, Dinner August 7, 2025   Breakfast, AM Snacks, Lunch, PM Snacks, Dinner August 8, 2025   Breakfast, AM Snacks, Lunch				

	<p><b>Other Requirements:</b>                  -Room accommodation must be maximum of twin sharing with individual bed per pax and the room has strong WiFi internet access                  -Free use of spacious function room that can accommodate 119 pax on August 5-8, 2025 at 7:00 a.m. - 6:00 p.m.                  -Complimentary use of the following standard conference equipments:                  *high quality projector                  *PA / Sound System                  *Microphone (1 Podium &amp; 4 Microphones)                  -Provision of the following before and during the conduct of the activity:                  *Registration Tables and Chairs                  *Free flowing coffee/tea and candies                  *Waived electrical or other charges for the use LED Wall and its accessories                  -With strong WiFi internet access                  -Complimentary welcome signage                  -Provision of car passes for the participants</p>				
	<p><b>**NOTHING FOLLOWS**</b></p>				
	<p>Contact Person: Bernadeth R. Doran-Alcaldeza                  09293946360</p>				
		<p><b>P 1,469,600.00</b></p>		<p><b>GRAND TOTAL</b></p>	

PURPOSE : **Series for Social Work Agencies on Quality Care and Case Management in Adoption and Alternative Child Care - Batch 1 (Luzon Cluster A)**

PR No. **2025-07-389**

**IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.**

**JEFFERELY LUIS VITUG**  
 Procurement Officer

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
 (02) 8721-9782

\_\_\_\_\_  
 (Signature over Printed Name)  
 Supplier