

**NATIONAL AUTHORITY FOR CHILD CARE**  
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

**REQUEST FOR QUOTATION**

RFQ No. 2025-303RR **NP-SVP**  
Date: **June 9, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit, 2. PhilGEPS Registration Number .The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. BIR Certificate of Registration 2303


Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to [procurement@nacc.gov.ph](mailto:procurement@nacc.gov.ph) not later than **13th day of June 2025; 9:00AM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

  
**FERDINAND MARCELO**  
Administrative Officer V

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within 15-30 c.d upon receipt of Notice to Proceed / Purchase Order
4. Place of Delivery: NACC - Central Office - Brgy. Pinagkaisahan, Cubao Quezon City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_  
**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

  
**EMIL A. BALACANAO**  
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

Annex A

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

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Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
	1 pc		<b>SUPPLY, DELIVERY AND INSTALLATION OF GLASS DOOR (Main Entrance Door)</b>  Door Type: Swing Door (double Door)  Design: Full Glass with minimum Frame  Glass Thickness: 10mm (3/8 Inch) tempered glass  Glass Finish: Clear with partial frosting  Height: 228cm, Width 219cm  Lock Handle: 56cm  Door Frame Thickness: 2 x 2 inch  Frame Thickness: 2 x 4 inch  Handle Type: D-Style handle  Opening Type: Center - Pivot  Note: 1. The bidder must conduct a visual site inspection and actual measurement to guarantee that the measurement is precise and accurate 2. Free installation of door 3. Price must include cost of labor, transportation and other reasonably anticipated expenses  Delivery Time: 15-30 days upon receipt of Purchase Order (PO) or Notice to Proceed (NTP)  Delivery Address: #2 Chicago St., cor. Ermin Garcia Ave., Brgy. Pinagkaisahan, Cubao, Quezon City  Warranty: The supplier shall provide a minimum one (1) year warranty from the date of installation and acceptance. The warranty shall cover defects in materials and workmanship, including but not limited to: 1. Glass integrity (no cracks, or spontaneous breakage under normal use) 2. Hardware performance (floor springs, pivots, handles, closers, etc.) 3. Alignment and proper functioning of the swing mechanism During the warranty period, any defective components shall be repaired or replaced by the supplier at no additional cost to the procuring entity. The supplier shall also provide prompt after-sales support for any warranty related concerns  ***Nothing Follows***	P 60,308.89			
<b>GRAND TOTAL</b>							P 60,308.89

PURPOSE: BATHROOM SUPPLIES FOR ADMIN DIVISION

2025-05-307

PR No. \_\_\_\_\_  
**IMPORTANT :** The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.

Ferdinando B. MARCELO  
Procurement Officer

Trunkline: (02) 8726-4568; 8721-9721; 8726-4568;  
(02) 8721-9792

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\_\_\_\_\_  
(Signature over Printed Name)  
Supplier