

REQUEST FOR QUOTATION

RFQ No. 2025-230RR **NP-SVP**
Date: **June 23, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit, 2. PhilGEPS Registration Number .The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **26th day of June 2025; 10:00AM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

ATTY. ROSE MARY F. DE LEON
Chief Administrative Officer

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **15-30 c.d upon receipt of Notice to Proceed / Purchase Order**
- Place of Delivery: **RACCO 5 - Legazpi City, Albay**
- Terms of Payment: **within 30-45 days upon completion of supporting documents.**
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**

EMIL A. BALACANAO

Procurement Officer

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)

Supplier

NATIONAL AUTHORITY FOR CHILD CARE

Annex A

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

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Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
MEALS FOR MANDATORY APPEARANCE OF RACCO 5							
Date of Activity: January to December 2025							
10		pax	Meals - Lunch - January 2025	3,000.00			
10		pax	Meals - Lunch - February 2025	3,000.00			
10		pax	Meals - Lunch - March 2025	3,000.00			
10		pax	Meals - Lunch - April 2025	3,000.00			
10		pax	Meals - Lunch - May 2025	3,000.00			
10		pax	Meals - Lunch - June 2025	3,000.00			
10		pax	Meals - Lunch - July 2025	3,000.00			
10		pax	Meals - Lunch - August 2025	3,000.00			
10		pax	Meals - Lunch - September 2025	3,000.00			
10		pax	Meals - Lunch - October 2025	3,000.00			
10		pax	Meals - Lunch - November 2025	3,000.00			
10		pax	Meals - Lunch - December 2025	3,000.00			
Note: Exact date will be coordinated before the activity Technical Specifications: 1. Menu should be considerate to religious and health restrictions. 2. Main course consisting of: Meat, Fish, Vegetable, Soup and Dessert 3. with free bottled water and juice							
				₱ 36,000.00		GRAND TOTAL	

PURPOSE : To provide meals during the conduct of Mandatory Appearance from January to December 2025

PR No. 2025-03-234

IMPORTANT : The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at MACC-Central Office, Procurement Management Unit. **FALLURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in MACC's future biddings.

EMIL A. BALACANAO
 Procurement Officer
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(Signature over Printed Name)
 Supplier