

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.: 2025-333
Date : June 6, 2025

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No. : _____
Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			Procurement of Nacc Logo and Office Signages				
	1	pcs	NACC Logo (Embossed) Build up/Siding : 2.5 inch Material : Acrylic (w/Back Light) Size : "4 feet"	86,400.00			
	3	pcs	NACC Logo (Embossed) Build up/Siding : 2 inch Material : Acrylic (Back Light) Size : "3 feet"	70,500.00			
	1	pcs	Bagong Pilipinas Logo (Embossed) Build up/Siding : 2 inch Material : Acrylic (w/Back Light)Size: 20 inches	43,500.00			
	1	pcs	DSWD Logo (Cut-out) Build up/Siding : 2 inch Material : Acrylic (w/Back Light)Size: 20 inch	43,500.00			
	1	pcs	NATIONAL AUTHORITY FOR CHILD CARE (Cut-Out Letter) Location: Lobby Color: White Quality : Acrylic Size: 120 inch (L) x 5 inch (H)	46,500.00			
	1	pcs	HON. GRACE POE - BOARD ROOM Cut-out Letter (with colored Backlight) Size : 9 inch Material: Acrylic Color : Gray	170,130.00			
	1	pcs	CUT-OUT LETTERS FOR CONFERENCE ROOM (with colored Backlight) Size : 10 inch, Material: Acrylic, Color : Gray	190,800.00			
	1	pcs	NATIONAL AUTHORITY FOR CHILD CARE with Logo (Cut-Out Letter) Size:5.38inch(H) x 86.61inch (L) Location: Entrance Material: Acrylic Color : Blue	50,610.00			
	52	pcs	Office Signages (Embossed) Quality : Acrylic "5 mm" Size : 6 inch (H) x 11.7 inch (L) Color : Assorted Rainbow Colors	195,000.00			
	1	pcs	Office of the Undersecretary				
	1	pcs	Office of the Deputy Executive Director for Services				
	1	pcs	Office of the Deputy Executive Director for Administrative and Finance				
	1	pcs	Office of the Director for Administrative & Finance				

	1	pcs	Office of the Director for Adoption and Alternative Child Care Operations Service				
	1	pcs	Information Technology Unit				
	1	pcs	General Service Unit				
	1	pcs	Entrustment Room				
	1	pcs	Office of the Executive Director				
	1	pcs	Public Information Unit				
	1	pcs	Policy and Plans Development Division				
	1	pcs	Board Room				
	1	pcs	Domestic Adoption Division				
	1	pcs	Alternative Child Care Division				
	1	pcs	Records Unit				
	1	pcs	Bell of Joy				
	1	pcs	Accounting Unit				
	1	pcs	Human Resource Management Unit				
	1	pcs	Budget Unit				
	1	pcs	Commission on Audit				
	1	pcs	Cash Unit				
	1	pcs	Procurement Management Unit				
	1	pcs	Liaison Service				
	2	pcs	Inter- Country Adoption Division				
	1	pcs	Clinic				
	2	pcs	Pantry				
	6	pcs	Storage Room				
	1	pcs	Comfort Room (Male,PWD,Baby Changing Station,Female)				
	12	pcs	Comfort Room (Male/Female)				
	5	pcs	Elevator				
	26	pcs	Wall Signages (Embossed) Quality : Acrylic "5 mm" Size : 5 inch (H) x 20 inch (L) Color : Assorted Rainbow Colors		97,500.00		

			Delivery Time:15-30 days upon receipt of Purchase Order (PO) or Notice to Proceed			
			Delivery address : #2 Chicago st. Corner Ermin Garcia, Brgy. Pinagkaisahan, Cubao,Quezon City			
			***** nothing follows*****			
				₱ 994,440.00		GRAND TOTAL

PURPOSE : **Nacc Logo and Office Signages**

PR No. **2025-03-232**

IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.

FERDINAND P. MARCELO
Procurement Officer

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

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(Signature over Printed Name)

Supplier

NATIONAL AUTHORITY FOR CHILD CARE

#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-333 **NP-SVP**

Date: **June 6, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit, 2. PhilGEPS Registration Number, The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P500K & For All Emergency Cases) 5. BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 10th day of June 2025; 10:00AM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

Ferdinand Marcelo
Administrative Officer V

Terms and Conditions:

- 1. Award shall be made on per: [] Item Basis [x] Total Quoted Price [] Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within 15-30 calendar days upon receipt of Notice to Proceed/Purchase Order
4. Place of Delivery: Brgy. Pinagkaisahan, Cubao, Quezon City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay.
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

Emil A. Balacanao
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568; (02) 8721-9782

(Signature over Printed Name)
Supplier



NACC LOGO AND OFFICE SIGNAGES

LOBBY EMBOSSED SIGNAGE WITH BACKLIGHT

120 inch

NATIONAL AUTHORITY FOR CHILD CARE 5 inch



4 feet



20 inch



20 inch



3 EXECUTIVES - NACC LOGO SIGNAGE WITH BACKLIGHT



3 feet



1ST FLR SIGNAGES

Signage size: 20x5 inch

POLICY AND PLANS DEVELOPMENT DIVISION	Pantone color: 1795 C
HON. GRACE POE BOARD ROOM	Pantone color: 3564 C
OFFICE OF THE EXECUTIVE DIRECTOR	Pantone color: 7406 C
PUBLIC INFORMATION DIVISION	Pantone color: 354 C
INFORMATION TECHNOLOGY UNIT	Pantone color: 319 C
OFFICE OF THE DIRECTOR FOR ADOPTION AND ALTERNATIVE CHILD CARE OPERATIONS SERVICE	Pantone color: 2368 C
OFFICE OF THE DIRECTOR FOR ADMINISTRATIVE AND FINANCE	Pantone color: 2617 C
GENERAL SERVICE UNIT	Pantone color: 1795 C
RECORDS UNIT	Pantone color: 3564 C



2ND FLR SIGNAGES

Signage size: 20x5 inch

**OFFICE OF THE DEPUTY
EXECUTIVE DIRECTOR
FOR SERVICES**

Pantone color:
1795 C

**ALTERNATIVE CHILD
CARE DIVISION**

Pantone color:
7406 C

**DOMESTIC ADOPTION
DIVISION**

Pantone color:
2368 C

BELL OF JOY

Pantone color:
354 C



3RD FLR SIGNAGES

Signage size: 20x5 inch

OFFICE OF THE DEPUTY DIRECTOR FOR ADMINISTRATIVE AND FINANCE	Pantone color: 1795 C
HUMAN RESOURCE MANAGEMENT UNIT	Pantone color: 3564 C
ACCOUNTING UNIT	Pantone color: 7406 C
STANDARD AND MANAGEMENT DIVISION	Pantone color: 354 C
COMMISSION ON AUDIT	Pantone color: 319 C
CASH UNIT	Pantone color: 2368 C



4TH FLR SIGNAGES

Signage size: 20x5 inch

PROCUREMENT UNIT

Pantone color:
3564 C

**HON. PIA S. CAYETANO
CONFERENCE ROOM**

Pantone color:
7406 C

**INTER-COUNTRY
ADOPTION DIVISION**

Pantone color:
319 C

CLINIC

Pantone color:
354 C



GRACE POE BOARD ROOM CUT-OUT SIGNAGE

**HON. GRACE POE
BOARD ROOM**



9 inch

Material color: **Silver**
Back light: **Colored**



PIA CAYETANO CONFERENCE ROOM CUT-OUT SIGNAGE

HON. PIA CAYETANO CONFERENCE ROOM



10 inch

Material color: **Silver**
Back light: **Colored**



WALL SIGNAGE DIMENSION



Embossed text

COLOR USED: RAINBOW

-  Pantone color: 1795 C
-  Pantone color: 3564 C
-  Pantone color: 7406 C
-  Pantone color: 354 C
-  Pantone color: 319 C
-  Pantone color: 2368 C
-  Pantone color: 2617 C



WALL SIGNAGES

1ST FLOOR

INFORMATION
TECHNOLOGY
UNIT

GENERAL
SERVICE UNIT

ENTRUSTMENT
ROOM

RECORDS UNIT

OFFICE OF THE DIRECTOR
FOR ADOPTION AND
ALTERNATIVE CHILD CARE
OPERATIONS SERVICE

OFFICE OF THE
DIRECTOR FOR
ADMINISTRATIVE
& FINANCE

2ND FLOOR

OFFICE OF THE
UNDERSECRETARY

PUBLIC
INFORMATION
UNIT

POLICY AND PLANS
DEVELOPMENT
DIVISION

HON. GRACE POE
BOARD ROOM

OFFICE OF
THE EXECUTIVE
DIRECTOR

3RD FLOOR

OFFICE OF THE DEPUTY
EXECUTIVE DIRECTOR
FOR SERVICES

OFFICE OF THE
ASSISTANT
SECRETARY FOR
OPERATIONS
AND SERVICES

ALTERNATIVE
CHILD CARE
DIVISION

DOMESTIC
ADOPTION
DIVISION

4TH FLOOR

OFFICE OF THE
DEPUTY DIRECTOR
FOR ADMINISTRATIVE
AND FINANCE

OFFICE OF THE
ASSISTANT SECRETARY
FOR ADMINISTRATIVE
AND FINANCE

BUDGET UNIT

COMMISSION
OF AUDIT

CASH UNIT

HUMAN RESOURCE
MANAGEMENT UNIT

ACCOUNTING
UNIT

5TH FLOOR

INTER- COUNTRY
ADOPTION
DIVISION

PROCUREMENT
UNIT

HON. PIA CAYETANO
CONFERENCE ROOM

CLINIC

OTHERS

PANTRY

STORAGE
ROOM

ELEVATOR

LIAISON
SERVICE



MAIN DOOR LOGO EMBOSSED SIGNAGE

5.38 in

 **NATIONAL AUTHORITY FOR CHILD CARE**

86.61 in

Embossed text

