

NATIONAL AUTHORITY FOR CHILD CARE

RFQ No.: 2025-262R

Date: May 11, 2025

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement

System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Reg. No. : \_\_\_\_\_  
 Company TIN : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
	300	pax	<b>Catering Services/ Meals and Snacks for the Participants during the Bike Ride Activity</b>	<b>120,000.00</b>			
			Location: Within Baguio City				
			Date of Activity: Within June 2025				
			No. of Participants: 250 pax (Breakfast)				
			50 pax (Lunch)				
	4	schedules	<b>Catering Services/ Meals and Snacks for the Participants during the Conduct of Information Desk</b>	<b>14,000.00</b>			
			Location: Within Baguio City				
			Schedule of serving: Within June 2025				
			No. of Participants: 5 pax (AM & PM Snacks, Lunch)				
			<b>Catering Services:</b>				
			1. Inclusive of Meals /Packed				
			2. Menu should be feasible to religious and health requirements/ considerations				
			<b>Main Course consisting of:</b>				
			atleast 1 variant of meat				
			atleast 1 variant of fish				
			atleast 1 variant of vegetables/ fruits				
			3. Provision of water and free flowing coffee / tea / choco and mints				
				<b>₱ 134,000.00</b>			
						<b>GRAND TOTAL</b>	

PURPOSE : **Meals and Snacks for the Adoption and Alternative Child Care Week Celebration 2025**

PR No. **2025-05-266**

**IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.**

**FERDINAND P. MARCELO**  
 Procurement Officer

(Signature over Printed Name)

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
 (02) 8721-9782

Supplier

NATIONAL AUTHORITY FOR CHILD CARE

#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-262 **NP-SVP**

Date: **May 11, 2025**

Company Name : \_\_\_\_\_
Company Address : \_\_\_\_\_
Contact Person : \_\_\_\_\_
Contact No. : \_\_\_\_\_
PhilGEPS Reg. No.: \_\_\_\_\_
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 16th day of May 2025; 5:00PM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

Signature of FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- 1. Award shall be made on per: [ ] Item Basis [x] Total Quoted Price [ ] Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within 15-30 calendar days upon receipt of Notice to Proceed/Purchase Order
4. Place of Delivery: RACCO CAR - Baguio City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_
\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

Signature of EMIL A. BALACANAO
BAC Secretariat
Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier