

NATIONAL AUTHORITY FOR CHILD CARE
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-130RR **NP-SVP**

Date: **May 2, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303


Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **8th day of May 2025; 5:00PM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **15-30 calendar days upon receipt of Notice to Proceed**
- Place of Delivery: **RACCO CAR - Bagulo City**
- Terms of Payment: **within 30-45 days upon completion of supporting documents.**
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACANAO
BAC Secretariat

Tel. Nos Trunkline: (02) 8726-4551; 8721-9711; 8726-4588;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

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Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PHIGEPS Reg. No. : _____
 Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
			<p>Name of Activity: Catering Services for the Mandatory Appearance of RACCO CAR for CY 2025 (with free use of conference room)</p> <p>Tentative Date of Activity: January to December 2025 (12 appearances, inclusive of AM or PM snack and Lunch)</p> <p>January - October 2025 15 pax - AM / PM Snack and 7 pax lunch</p> <p>November 2025 15 pax AM / PM Snack and 6 pax lunch</p> <p>December 2025 15 pax - AM / PM Snack and 5 pax lunch</p> <p>Total: AM/PM snack - 180 pax Total Lunch: 81 pax</p> <p>Location: within Baguio City Conference Room:</p> <p>1. Free use of (1) conference room that can accommodate 13-15 participants 2. Complimentary use of standard conference equipment: -LCD projector with projector screen - PA/ Sound System - Microphone (2 microphones) - Secretariats table</p> <p>Catering Services: 1. Guaranteed Meals per batch as specified above 2. Menu should be feasible to religious and health</p> <p>Main Course of consisting of: atleast 1 variant of meat atleast 1 variant of fish atleast 1 variant of vegetables</p>	59,400.00			

	atleast 1 variant of fruits			
	Others:			
	1. Strong WiFi connection on conference room			
	2. Provision of Free Flowing Coffees/ Tea/ Choco and mints			
			P 59,400.00	
				GRAND TOTAL

PURPOSE: Meals with free use of conference room for the conduct of Mandatory Appearance

PR No. 2025-02-133
 IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or disqualification in the C's future biddings.

Ferdinand P. Marcello
 Procurement Officer
 (02) 8721-9711; 8726-4568;
 (02) 8721-9782

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 (Signature over Printed Name)
 Supplier