

REQUEST FOR QUOTATION

RFQ No. 2025-080 **NP-SVP**
Date: **May 15, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **21st day of May 2025 5:00pm**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours


FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **15-30 calendar days upon receipt of Notice to Proceed**
- Place of Delivery: **RACCO CARAGA - BUTUAN CITY**
- Terms of Payment: **within 30-45 days upon completion of supporting documents.**
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACNAO
Administrative Office IV

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHIGEPS). You may visit the PHIGEPS website at www.phigeps.gov.ph to register."

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PHIGEPS Reg. No. : _____
Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
			MEALS AND SNACKS, AMENITIES AND SERVICES FOR ADOPTION AND ALTERNATIVE CHILD CARE WEEK CELEBRATION				
1	175	pax	1 snacks (Bisig-Kieta activity)	26,250.00			
2	10	pax	1 meal and 2 snacks good for 10 pax for 2 days (RACCO Staff in adoption Help Desk)	14,000.00			
3	60	pax	1 snack goo for 60 pax for 2 days (Adoption Help Desk Clients)	18,000.00			
4	50	pax	1 snack (Kapihan sa SM activity)	7,500.00			
5	66	pax	1 meal and 2 snacks (Adoption and Foster Care Forum)	46,200.00			
6	105	pax	1 snack (Adoption and Foster Care Forum/Mall Show)	15,750.00			
7	1	lot	Inclusive of the following amenities and services a. Decoration for 2 days (Bisig-Kieta and Mall Forum) b. Magician c. Face Painter d. Photobooth ***Nothing follow***	33,000.00			
				P 160,700.00	GRAND TOTAL		

PURPOSE: Procurement of Meals, snacks, Amenities and other services for the conduct of Adoption and Alternative Child Care Week Celebration of RACCO CARAGA

PR No. 2025-02-82

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be ground for suspension or blacklisting from NACC's future biddings.

Ferdinando P. Marcello
Procurement Officer
Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

Page 1 of 1 pages

(Signature over Printed Name)
Supplier