

**NATIONAL AUTHORITY FOR CHILD CARE**  
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

**REQUEST FOR QUOTATION**

RFQ No. 2025-228 **NP-SVP**

Date: **April 7, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 11th day of April 2025; 5:00PM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,  
  
**FERDINAND MARCELO**  
Administrative Officer V

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within 15-30 calendar days upon receipt of Notice to Proceed/Purchase Order
4. Place of Delivery: Brgy. Pinagkaisahan, Cubao, Quezon City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_  
**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

  
**EMIL A. BALACNAO**  
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register."

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Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			<b>Procurement of Nacc Logo and Office Signages</b>				
	1	pcs	NACC Logo (Embossed) Build up/Siding : 2.5 inch Material : Acrylic (w/Back Light) Size : "4 feet"	33,500.00			
	3	pcs	NACC Logo (Embossed) Build up/Siding : 2 inch Material : Acrylic (Back Light) Size : "3 feet"	67,950.00			
	1	pcs	Bagong Philipinas Logo (Embossed) Build up/Siding : 2 inch Material : Acrylic (w/Back Light)Size: 20 inches	13,350.00			
	1	pcs	DSWD Logo (Cut-out) Build up/Siding : 2 inch Material : Acrylic (w/Back Light)Size: 20 inch	13,350.00			
	1	pcs	NATIONAL AUTHORITY FOR CHILD CARE (Cut-Out Letter) Location: Lobby Color: White Quality : Acrylic Size: 120 inch (L) x 5 inch (H)	13,200.00			
	1	pcs	HON. GRACE POE - BOARD ROOM Cut-out Letter (with colored Backlight) Size : 9 inch Material: Acrylic Color : Gray	23,575.00			
	1	pcs	HON. PIA CAYETANO - CONFERENCE ROOM Cut-out Letter (with colored Backlight) Size : 10 inch Material: Acrylic Color : Gray	32,775.00			
	1	pcs	NATIONAL AUTHORITY FOR CHILD CARE with Logo (Cut-Out Letter) Size:5.38inch(H) x 86.61inch (L) Location: Entrance Material: Acrylic Color : Blue	10,500.00			
	52	pcs	Office Signages (Embossed) Quality : Acrylic "5 mm" Size : 6 inch (H) x 11.7 inch (L) Color : Assorted Rainbow Colors	59,800.00			
	1	pcs	Office of the Undersecretary				
	1	pcs	Office of the Deputy Executive Director for Services				
	1	pcs	Office of the Deputy Executive Director for Administrative and Finance				
	1	pcs	Office of the Director for Administrative & Finance				
	1	pcs	Office of the Director for Adoption and Alternative Child Care Operations Service				

1	pcs	Information Technology Unit				
1	pcs	General Service Unit				
1	pcs	Entrustment Room				
1	pcs	Office of the Executive Director				
1	pcs	Public Information Unit				
1	pcs	Policy and Plans Development Division				
1	pcs	Board Room				
1	pcs	Domestic Adoption Division				
1	pcs	Alternative Child Care Division				
1	pcs	Records Unit				
1	pcs	Bell of Joy				
1	pcs	Accounting Unit				
1	pcs	Human Resource Management Unit				
1	pcs	Budget Unit				
1	pcs	Commission on Audit				
1	pcs	Cash Unit				
1	pcs	Procurement Management Unit				
1	pcs	Liaison Service				
2	pcs	Inter- Country Adoption Division				
1	pcs	Clinic				
2	pcs	Pantry				
6	pcs	Storage Room				
1	pcs	Comfort Room (Male,PWD,Baby Changing Station, Female)				
12	pcs	Comfort Room (Male/Female)				
5	pcs	Elevator				
26	pcs	Wall Signages (Embossed) Quality : Acrylic "5 mm" Size : 5 inch (H) x 20 inch (L) Color : Assorted Rainbow Colors			37,700.00	
		Delivery Time:15-30 days upon receipt of Purchase Order (PO) or Notice to Proceed				

Delivery address : #2 Chicago st. Corner Ermin Garcia, Brgy. Pinagkaisahan, Cubao, Quezon City				
***** nothing follows*****				
			P 305,700.00	
				GRAND TOTAL

PURPOSE : **Nacc Logo and Office Signages**

PR No. **2025-03-232**

**IMPORTANT** : The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. **FAILURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC future biddings.

**FERDINAND B. MARQUEE**  
 Procurement Officer  
 Trunkline: (02) 8726-4851; 8721-9711; 8726-4568;  
 (02) 8721-9782

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\_\_\_\_\_  
 (Signature over Printed Name)  
 Supplier