

REQUEST FOR QUOTATION

RFQ No. 2025-226 **LOV**
Date: **April 4, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 08th day of April 2025; 5:00PM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

FERDINANDO MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within 15-30 calendar days upon receipt of Notice to Proceed/Purchase Order
- Place of Delivery: Hotel within CAR
- Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE:** "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."


EMIL A. BALACANAO

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4588;
(02) 8721-9782

(Signature over Printed Name)
Supplier

	Use of conference room that can accommodate the following				
	April 28-30, 2025 35 Participants				
	Complimentary use of standard conference equipment				
	Preferably use of lapel for the speaker				
	2 Registration table, each with 2 chairs				
	Free flowing coffee/tea during training				
	WIFI Internet Access During Training				
	Waived Electrical Charge for Basic Equipment				
	***** nothing follows*****				
			252,000.00		GRAND TOTAL

PURPOSE: Hotel Accommodation, Meals and Venue for the Case Learning Interventional Plan (CLIP)
 PR No. 2025-03-230

IMPORTANT : The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. **FAILURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.

Ferdinand P. Marcoslo
Ferdinand P. Marcoslo
 Procurement Officer
 Trunkline: (02) 8726-4551; 877119711; 8726-4568;
 (02) 8721-5782

 (Signature over Printed Name)
 Supplier

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Item No.	Qty	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
1	lot		Name of Activity: Hotel Accommodation, Meals and Venue for the Case Learning Intervention Plan (CLIP)	252,000.00			
			Date of Activity April 28-30, 2025				
			Location: Region CAR				
			Time of Activity: 8:00AM-5:00PM				
			Room Type: Twin/Triple Sharing				
			Board and Lodging for the Central Office - DAD and ACCOS and Resource Person				
			No. of PAX: 35PAX				
			Check-in : April 28, 2025				
			Check-on : April 30, 2025				
			Schedule of Meal Serving:				
			April 28 PM Snack and Dinner				
			April 29 Breakfast, AM, Lunch, PM Snack and Dinner				
			April 30 Breakfast, AM and Lunch,				
			Secretariat/Holdina/Consultation Room				
			*Must be near the event venue				
			*Must be available for the Secretariat a day before the event and throughout the event				