

NATIONAL AUTHORITY FOR CHILD CARE
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-222 **NP-SVP**
Date: **April 10, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **15th day of April 2025; 5:00PM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within 15-30 c.d upon receipt of Notice to Proceed / Purchase Order
4. Place of Delivery: RACCO 5 - Legazpi City, Albay
5. Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACNAO
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.: 2025-222

Date : April 10, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No. : _____
 Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			<p>Activity: PRE ADOPTION FORUM</p> <p>Date of Activity: January to December 2025</p> <p>Meals - Lunch - JANUARY 2025</p> <p>Meals - Lunch - FEBRUARY 2025</p> <p>Meals - Lunch - MARCH 2025</p> <p>Meals - Lunch - APRIL 2025</p> <p>Meals - Lunch - MAY 2025</p> <p>Meals - Lunch - JUNE 2025</p> <p>Meals - Lunch - JULY 2025</p> <p>Meals - Lunch - AUGUST 2025</p> <p>Meals - Lunch - SEPTEMBER 2025</p> <p>Meals - Lunch - OCTOBER 2025</p> <p>Meals - Lunch - NOVEMBER 2025</p> <p>Meals - Lunch - DECEMBER 2025</p> <p>Note: Exact date will be coordinated before the activity</p> <p>Technical Specifications:</p> <ol style="list-style-type: none"> Menu should be considerate to religious and health restriction Main course consisting of: Meat, Fish, Vegetable, soup and dessert With free bottled water and juice 	<p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p> <p>3,000.00</p>			
				P 36,000.00		GRAND TOTAL	

PURPOSE: To provide meals during the conduct of Pre Adoption Forum from January to December 2025

PR No. 2025-03-226

IMPORTANT : The winning bidder MUST sign the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting for the CC's future biddings.

FERDINAND P. MARCELO

Procurement Officer

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

Page 2 of 2 pages

(Signature over Printed Name)

Supplier