

NATIONAL AUTHORITY FOR CHILD CARE
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-186 **NP-SVP**
Date: **April 10, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **15th day of April 2025; 5:00PM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

1. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
2. Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
3. Good/s shall be delivered within 15-30 c.d upon receipt of Notice to Proceed / Purchase Order
4. Place of Delivery: RACCO 2 - Tuguegarao City
5. Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: _____
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACNAO
Procurement Officer

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

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Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PHILGEPs Reg. No. : _____
 Company TIN : _____

| Item No. | Qty. | Unit | Purchaser's Specifications | Approved Budget for the Contract | Bidder's Specifications (Please fill out the detailed specifications in the space provided) | Unit Cost | Total Cost |
|----------|------|------|---|--|--|--------------------|------------|
| | | | <p>Title: Meals and Snacks for the conduct of Monitoring Visit and Technical Assistance from NACC-CO</p> <p>Location: 4/F, A.D. Taccad Bldg., Enrile Ave. Carig Sur, Tuguegarao City,</p> <p>Date of Activity: September 2025</p> <p>A. Food based on the End User's Menu (please see attached menu)</p> <p>September 2025 (Day 1 courtesy call) AM snacks and Pm Snacks</p> <p>September 2025 (Day 1 courtesy call) Lunch</p> <p>September 2025 (Day 4 Exit conference) AM Snacks and Lunch</p> <p>B. Other Requirements by the End User</p> <p>1. Free Delivery to RACCO 2 office. Meals should be delivered 15 minutes before the required timeframe. Proper handling to ensure food safety and freshness upon arrival.</p> <p>2. The End User will inform the supplier of the exact date 3 days before the scheduled date.</p> <p>3. With Complimentary coffee with creamer and sugar, nuts and candies.</p> <p>4. Each meal will be individually packed/sealed properly. Eco-friendly, biodegradable. Or recyclable packaging is preferred. Each meal should include appropriate utensils (fork, spoon). Napkins and wet wipes must be provided. Condiments, sauces and seasonings should be included when necessary.</p> | <p>4,500.00</p> <p>9,200.00</p> <p>22,000.00</p> | | | |
| | | | | <p>₱ 35,700.00</p> | | <p>GRAND TOTAL</p> | |

PURPOSE: For the conduct of Monitoring Visit and Technical Assistance from NACC-CO of RACCO 2

PR No. 2025-03-190

IMPORTANT: The winning bidder must show the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in the Agency's future biddings.

 FERRIN AND P. MARCELO
 Procurement Officer
 Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
 (02) 8721-9782

 (Signature over Printed Name)
 Supplier