

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

RFQ No.: 2025-145
Date : March 26, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Reg. No. : _____
 Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
	1	LOT	LEASE OF OFFICE SPACE (9 months - P418,320.00)	P3,764,880.00			
			Name of Activity: Lease of Office Space of RACCO-NCR				
			Leasable Area : atleast 420 sqm - 450 sqm				
			from April 2, 2025 up to January 2, 2026				
			Location and Site Condition				
			Preferably within Quezon City				
			accessible to public transportation and major roads				
			The building should be well-maintained and comply with local building codes and regulations				
			Atleast 2 slots parking space				
			The Space requirement must be adequate for the RACCO- NCR required minimum leasable area.				
			Neighborhood				
			Proximity to Police Station				
			No gambling establishment/casinos or situated besides,across or near.				
			The property must be located in a clean and healthy				
			Enviroment, must have a proper garbage facilities. It must				
			Comply to the health and sanitation				
			Site Requirement				
			The Space requirement must be adequate for the RACCO- NCR required minimum leasable area.				
			The office should have a functional ventilation, and air conditioning system.				
			Preferably the Facility includes the following: A ready to use Furniture and Fixtures				
			A Fully-furnished working station/Must have a Pantry, and Lavatory for both sex and for persons with disability/ Must have atleast function room that can accommodate 30-40 pax/ Must have an Executive Room				
			Must have a atleast 2 separate rooms, executive room included/ with air conditioning units installed/Must have a atleast 2 separate rooms				

		with air conditioning units installed/ With provision for internet installation/ atleast 80sqm - 100sqm storage / stockroom/ with quarterly disinfection and pest control		
		The Lease period must be mininum of 9 months/The Utilities must be sub-metered or have a separate meter	P3,764,880.00	GRAND TOTAL
		Inclusive of commonly use service area fees		

PURPOSE : **OFFICE RENTAL SPACE**

PR No. **2025-03-148**

IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.

FERDINAND P. MARCELO

Procurement Officer

Trunkline: (02) 8726-4551; 0721-9711; 8726-4568;
(02) 8721-9782

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(Signature over Printed Name)

Supplier