

NATIONAL AUTHORITY FOR CHILD CARE

RFQ No.: 2025-144  
Date : March 10, 2025

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Reg. No. : \_\_\_\_\_  
 Company TIN : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			<b>Regional Matching Conference RACCO 12</b>	<b>198,000.00</b>			
	360	pax	Date of Activity: April up to December 2025				
			NO of PARTICIPANTS: 10 pax per conduct of meeting				
			20pax x 18 meeting = 360 pax (two meeting per month)				
			Location within Coronadal City				
			1. Meal Requirement:				
			Guaranteed 1 meal amd 1 snack for 20 pax per meeting				
			*Buffet lunch with 3 viands and inclusivep of appetizer/soup and fruits/dessert				
			*Plated AM/PM heavy snack served with cold beveranged (over and Above free flowing coffee )				
			*Viands: Beef, Chicken, Fish or Vegetables/ Strickly No pork				
			2. Function Rooms/Venue				
			* Free use of function room that can accommodate number participants				
			*Function Room have no pillars that can block the view of the participants and speaker.				
			*With good sound system with at least 3 microphones and audio jack				
			*Sound proof, well-lighted and well-ventilated				
			*Free use of LCD Projector, wide screen and electrical connections including extension cords				
			*Free and strong Wifi connection				
			*Free flowing coffee/tea and water with hot and cold dispenser				
			*with at least 1 standby waiters				
			3. Other Amenities/Note				
			* Location must be appropriate for the conduct of professional discussion				
			Date of Deliver as per Schedule				

	Place of Delivery: Korondal City			
		P	198,000.00	
				GRAND TOTAL

PURPOSE: **Conduct of Regional Matching Conference**

PR No. **2025-03-147**

**IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in NACC's future biddings.**

**FERDINAND P. MARCELO**

Procurement Officer

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;

(02) 8721-9782

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(Signature over Printed Name)

Supplier

**NATIONAL AUTHORITY FOR CHILD CARE**  
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

**REQUEST FOR QUOTATION**

RFQ No. 2025-144 **NP-SVP**  
Date: **March 10, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than **14 of March 2025; 9:00AM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

**FERDINAND MARCELO**  
Administrative Officer V

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
3. Good/s shall be delivered within **15-30 calendar days upon receipt of Notice to Proceed/Purchase Order**
4. Place of Delivery: **RACCO XII - Koronadal City**
5. Terms of Payment: **within 30-45 days upon completion of supporting documents.**  
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_  
**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**

**EMIL A. BALACANAO**

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier