

NATIONAL AUTHORITY FOR CHILD CARE  
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

REQUEST FOR QUOTATION

RFQ No. 2025-122 **NP-SVP**

Date: **February 27, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC).The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to [procurement@nacc.gov.ph](mailto:procurement@nacc.gov.ph) not later than **5th day of March 2025**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

  
**FERDINAND MARCELO**  
Administrative Officer V

Terms and Conditions:

- Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **15 to 30 calendar days upon receipt of Notice to Proceed**
- Place of Delivery: **RACCO III - Central Luzon**
- Terms of Payment: **within 30-45 days upon completion of supporting documents.**  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_  
\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: \_\_\_\_\_
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

  
**EMIL A. BALACANAO**  
BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier

NATIONAL AUTHORITY FOR CHILD CARE

RFQ No.: 2025-122

Date : February 27, 2025

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Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPSS Reg. No. : \_\_\_\_\_  
 Company TIN : \_\_\_\_\_

Item No.	Qty	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			<b>Procurement of Meals for RACCO III Case Management for Monitoring &amp; Technical Assistance from Central Office</b>	<b>39,200.00</b>			
			<b>A. REQUEST INFO</b>				
			Venue: Within Pampanga				
			Address: City of San Fernando, Pampanga				
			Number of Pax: 28 pax RACCO 3 Staff and Central Office Staff				
			Meals to be Served: Lunch Meals				
			<b>Type of Serving: Packed Type</b>				
			Date of Activities: Between June 2 to 6, 2025				
			<b>First Day</b>				
	28	pax	AM Snack (Preferred Menu)				
	28	pax	Lunch Meal (Preferred Menu)				
	28	pax	PM Snack (Preferred Menu)				
			<b>Last Day</b>				
	28	pax	AM Snack (Preferred Menu)				
	28	pax	Lunch Meal (Preferred Menu)				
	28	pax	PM Snack (Preferred Menu)				
			<b>Important Reminder:</b>				
			AM & PM Snack consists of Pasta, Bread, and Drinks				
			Lunch Meal consists of 2 Main course ( either Fish, Chicken, Red Meat), 1 Vegetable or Soup, Drinks, and Dessert or Fruits				
			<b>Delivery Time:</b>				
			AM Snacks at 9:00 am & PM Snacks at 2:00 pm				
			Lunch Meals: 11:00 am				

	<b>Venue/ Delivery:</b>		
	5th Floor Primus Medicus Building, Brgy. San Isidro, City of San Fernando, Pampanga		
		P 39,200.00	GRAND TOTAL

PURPOSE: Procurement of Meals for RACCO III Case Management for Monitoring & Technical Assistance from Central Office

PR No. 2025-02-125

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension of participating in NACC's future biddings.

**FEDJIMAND P. MARCELO**  
Procurement Officer

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

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\_\_\_\_\_  
(Signature over Printed Name)  
Supplier