

REQUEST FOR QUOTATION

RFQ No. 2025-120 **NP-SVP**

Date: **February 27, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____


Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 5th day of March 2025. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within 15 to 30 calendar days upon receipt of Notice to Proceed
- Place of Delivery: RACCO III - Central Luzon
- Terms of Payment: within 30-45 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE:** "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."


EMIL A. BALACANAO

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)
Supplier

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement

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System (PHIGEPS). You may visit the PHIGEPS website at www.phigeps.gov.ph to register."

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Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			Procurement of Meals and Snacks for RACCO 3 Monthly Meeting for CY 2025	198,000.00			
			A. Request Info				
			Venue: within Pampanga				
			Address: City of San Pedro, Pampanga				
			Number of Pax: 36 pax per RACCO 3 staff				
			Meals to be served: AM snacks, Lunch meals, PM snacks				
			Type of serving: Packed type				
			Date of activities:				
			February 28, 2025				
	14	pax	Lunch meal (preferred menu)				
			March 31, 2025				
	34	pax	AM snack (preferred menu)				
	34	pax	Lunch meal (preferred menu)				
	34	pax	Pm Snack (preferred menu)				
			April 15, 2025				
	15	pax	Lunch meal (preferred menu)				
			April 29, 2025				
	15	pax	Lunch meal (preferred menu)				
			May 16, 2025				
	12	pax	AM Snack (Preferred Menue				
	12	pax	Lunch Meal (Preferred Menu)				
	12	pax	PM Snack (Preferred Menu)				
			May 23, 2025				

12	pax	AM Snack (Preferred Menu)							
12	pax	Lunch Meal (Preferred Menu)							
12	pax	PM Snack (Preferred Menu)							
		May 30, 2025							
12	pax	AM Snack (Preferred Menu)							
12	pax	Lunch Meal (Preferred Menu)							
12	pax	PM Snack (Preferred Menu)							
		June 30, 2024							
36	pax	Lunch Meal (Preferred Menu)							
36	pax	PM Snack (Preferred Menu)							
		July 14, 2025							
15	pax	Lunch Meal (Preferred Menu)							
		July 28, 2025							
15	pax	Lunch Meal (Preferred Menu)							
		August 15, 2025							
15	pax	Lunch Meal (Preferred Menu)							
		August 29, 2025							
15	pax	Lunch Meal (Preferred Menu)							
		September 29, 2025							
36	pax	AM Snack (Preferred Menu)							
36	pax	Lunch Meal (Preferred Menu)							
36	pax	PM Snack (Preferred Menu)							
		October 11, 2025							
15	pax	Lunch Meal (Preferred Menu)							
		October 25, 2025							
15	pax	Lunch Meal (Preferred Menu)							
		November 21, 2025							
36	pax	AM Snack (Preferred Menu)							
36	pax	Lunch Meal (Preferred Menu)							
36	pax	PM Snack (Preferred Menu)							
		December 05, 2025							
36	pax	AM Snack (Preferred Menu)							
36	pax	Lunch Meal (Preferred Menu)							
36	pax	PM Snack (Preferred Menu)							
		Important Reminder:							

