

REQUEST FOR QUOTATION

RFQ No. 2025-098 **NP-SVP**

Date: **February 14, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to procurement@nacc.gov.ph not later than 18 of February 2025; 9:00AM. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,


FERDINAND MARCELO
Administrative Officer V

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
- Good/s shall be delivered within **15-30 calendar days upon receipt of Notice to Proceed/Purchase Order**
- Place of Delivery: **NACC - C.O - Pinagkaisahan Quezon City**
- Terms of Payment: **within 30-45 days upon completion of supporting documents.**
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).**
Account Name : _____ Account Number : _____
Bank Name : _____ Branch : _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**


EMIL A. BALACANAO

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;
(02) 8721-9782

(Signature over Printed Name)

Supplier

NATIONAL AUTHORITY FOR CHILD CARE

RFQ No.: 2025-098
Date: February 14, 2025

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No. : _____
Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			SUPPLY AND DELIVERY OF BOTTLED WATER, COFFEE BEANS, SUGAR PACKET, CREAMER PACKET, PAPER PLATE, DISPOSABLE SPOON AND FORK AND PAPER CUPS				
1	100	case	BOTTLED WATER: 350ml. 24 bottles per case, Pure and preserved mineral water	32,266.00			
2	100	pouch	COFFEE BEANS: 250g, whole beans 100% Arabica beans, Medium Roast, Blend of Latin american beans roasting to a glistening, dark chestnut color	71,500.00			
3	60	pack	SUGAR PACKET: brown sugar, 5g per packet, 100pcs per pack	10,779.60			
4	80	pack	CREAMER PACKET: 5g per packet, 48pcs per pack expiration date: 2026	16,689.60			
5	100	pack	PAPER PLATE: 10inch silver coated, 25pcs per pack	8,432.00			
6	100	pack	DISPOSABLE SPOON: 25pcs per pack, Color: white 6 inch.	6,600.00			
7	100	pack	DISPOSABLE FORK: 25pcs per pack, Color: white 6 inch.	6,600.00			
8	40	pack	PAPER CUPS: 12oz, 100pcs per pack, Color: White	6,012.80			
			Monthly Deliveries breakdown: Bottled water: 350ml, 10 case per month Coffee Beans 10 pouches per month Sugar Packet 6 packs per month Creamer packet: 8 packs per month Paper plate 10 packs per month Disposable Spoon 10 packs per month Disposable Fork 10 packs per month Paper Cups 4 packs per month				
			Note: this is for the month of March to December 2025 Delivery shall be made every first day of the month. If the first day of the month falls on holiday, delivery shall be on the next working day.				
			Note: Coffee Beans must be grinded by supplier before very delivery Location: #2 Chicago st., cor. Ermin Garcia St., Brgy. Pinagkaisahan, Cubao, Quezon City ***Nothing Follows***				
				P			
				158,880.00			GRAND TOTAL

PURPOSE: Medicine and Medical Supplies and Equipment for NACC Central Office and RACCOS
PR No. 2025-01-26

IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting by NACC's future biddings.

FERDINANDA MARCELO

Procurement Officer

Trunkline: (02) 8726-4551, 8721-9711, 8726-4568;
(02) 8721-9782

Page 2 of 2 pages

(Signature over Printed Name)
Supplier