

NATIONAL AUTHORITY FOR CHILD CARE

RFQ No.: 2025-054  
Date: February 17, 2025

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHIGEPS). You may visit the PHIGEPS website at www.phigeps.gov.ph to register."

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Reg. No. : \_\_\_\_\_  
 Company TIN : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Approved Budget for the Contract	Bidder's Specifications <small>(Please fill out the detailed specifications in the space provided)</small>	Unit Cost	Total Cost
1	lot		<b>LABOR, SUPPLY/MATERIALS &amp; INSTALLATION OF GLASS DOORS</b>	<b>60,000.00</b>			
			2 Panel Glass Swing Door using 1/2 inch thick clear tempered glass with overhead door closer on powder-coated matte black aluminum frame finish				
			<b>Location: Admin &amp; Operations Office</b>				
			1- Panel Glass swing door using 1/2 inch thick clear tempered glass with overhead door closer on powder-coated matte black aluminum frame finish with frosted sticker				
			<b>Location: Records and Supply Room</b>				
			<b>Project Scope:</b>				
			1. Installation of glass doors for the administration and Operations Office of RACCO VII, including the Records and Supply Room. This scope includes materials to be used and labor and services				
			2. The supplies and materials to be used must be in conformity with the DTI-Bureau of Philippine Standards				
			3. NACC RACCO-VII will schedule for all prospective bidders to conduct ocular inspections				
			4. The Service Provider shall be responsible for the completion of the overall scope of works stated				
			5. Completion of all installation within 20 calendar days from the receipt of the Notice to Proceed (NTP). Any extension shall be requested in writing to NACC-BAC				
				<b>P 60,000.00</b>		<b>GRAND TOTAL</b>	

PURPOSE: For Racco VII use, for safety and security of the staff, records, supplies and properties

PR No. 2025-02-56

**IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at NACC-Central Office, Procurement Management Unit. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension of blacklisting in NACC's future biddings.**

**FEDINANDO B. MARCELO**  
 Procurement Officer

(Signature over Printed Name)

Supplier

Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
 (02) 8721-9782

**NATIONAL AUTHORITY FOR CHILD CARE**  
#2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111

**REQUEST FOR QUOTATION**

RFQ No. 2025-054 **NP-SVP**

Date: **February 17, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Reg. No.: \_\_\_\_\_  
Company TIN: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit together with your bid quotation, your valid 1. Mayor's/Business Permit (CTC), 2. PhilGEPS Registration Number (CTC). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number, 3. Certified True Copy of Income/Business Tax Return (For SVP & Emergency Cases with ABC above P500K, 4. Original and Notarized Omnibus Sworn Statement (For SVP with ABCs above P50K & For All Emergency Cases) 5. Certified True Copy of BIR Certificate of Registration 2303

Please accomplish and submit this form together with Annex A and all the required documents to NACC-BAC Secretariat at 5th Floor #2 Chicago cor. Ermin Garcia Street, Barangay Pinagkaisahan, Cubao, Quezon City, 1111 or email to [procurement@nacc.gov.ph](mailto:procurement@nacc.gov.ph) not later than **21 of February 2025; 9:00AM**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation.

Very truly yours,

  
**FERDINAND MARCELO**  
Administrative Officer V

**Terms and Conditions:**

1. Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
2. Quotation validity shall be **Sixty (60) calendar days from the deadline of submission of quotations.**
3. Good/s shall be delivered within **15-30 calendar days upon receipt of Notice to Proceed/Purchase Order**
4. Place of Delivery: **RACCO XII - Cebu**
5. Terms of Payment: **within 30-45 days upon completion of supporting documents.**  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).  
Account Name : \_\_\_\_\_ Account Number : \_\_\_\_\_  
BankName : \_\_\_\_\_ Branch : \_\_\_\_\_  
**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods, please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate Warranty: \_\_\_\_\_
10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
11. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."**

  
**EMIL A. BALACANAO**

BAC Secretariat

Tel. Nos. Trunkline: (02) 8726-4551; 8721-9711; 8726-4568;  
(02) 8721-9782

\_\_\_\_\_  
(Signature over Printed Name)  
Supplier