



Republic of the Philippines

National Authority for Child Care

Address: 4th Floor A.N.Y. Building, #38 Timog Avenue, Brgy. Laging Handa,
Quezon City, Metro-Manila
Tel no. 8726-45-68, Cellphone No. 09062086126

**REQUEST FOR QUOTATION
RFQ-2022044**

**Meal and Venue for Oath Taking and Orientation
meeting of Child Placement Committee (CPC)
members**

The NACC, through the Finance and Administrative Division (FAD), intends to apply the sum of **FIFTY-SIX THOUSAND Pesos (PHP56,000.00)** **Only** as approved Agency Budget Ceiling (ABC).

Unit	Item Description	Quantity
Meal and Venue for Oath Taking and Orientation meeting of Child Placement Committee (CPC) members		
	Preferred Location: Metro Manila	
	Date of Activity: November 15, 2022	
	Time of Activity: 02:00PM – 6:00PM	
PAX	Meals and Venue for participants (40pax) Pandemic Protocol Use of Venue for 02:00PM – 6:00PM Meals: PM Snack – Dinner	40
	<p>INCLUSION:</p> <ol style="list-style-type: none"> 1. Free use of conference room for maximum of 40 pax with stage set-up and standard floral arrangements 2. Complimentary use of standard conference equipment: at least 1 LCD projectors with screen, PA sound system, microphones (1 in rostrum and 4 floor microphones) 3. Preferably use of lapel for the speakers 4. Registration table with Chairs for 4 pax 5. Dedicated technician during the event 6. Complimentary welcome signage 	
PAX	<ol style="list-style-type: none"> 7. Complimentary Wi-Fi internet access during the whole event 8. Waived electrical charges for basic equipment 9. Corkage or handling fees if applicable 10. Parking passes 11. Free flowing of coffee/tea during training 12. Payment scheme / mode - NACC request send bill <p>Date of Activity: November 15, 2022 Time of Activity: 02:00PM – 6:00PM Food Service: Assisted Buffet Snack, and Dinner TOTAL ABC: Php 56,000.00</p>	40

REQUIRED DOCUMENTS

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).
- (b) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (c) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
- (d) BIR Certificate of registration.

POSTING DATE

October 20, 2022

DEADLINE

October 25, 2022