

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

APP-CSE 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: INTER-COUNTRY ADOPTION BOARD
 Region: NIOR
 Address: 4th Floor #38 Army Building, Timoa Ave., Quezon City

Agency Code/UNCS: R09
 Organization Type: NGA

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT			

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

PESTICIDES OR PEST REPELLENTS	10191609-IR-A01	INSECTICIDE, aerosol type	can	10	10	10	30	4,180.80	10	10	10	30	4,180.80	10	10	10	30	4,180.80	120.00	139.36	16723.20
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PERFUMES OR COLOGNES OR FRAGRANCES	53131626-HS-501	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	151.43	0.00
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ALCOHOL OR ACETONE BASED ANTISEPTICS	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	55	55	55	165	10,982.40	55	55	55	165	10,982.40	55	55	55	165	10,982.40	660.00	66.56	43929.60
	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	2	2	2	6	2,327.52	2	2	2	6	2,327.52	2	2	2	6	2,327.52	24.00	387.92	9310.08
	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (5.9fl)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.38	0.00
	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.00	0.00
	51471906-PC-F01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00

COLOR COMPOUNDS AND DISPERSIONS	12171703-SI-P01	INK, for stamp pad	bottle	5	0	0	5	157.60	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	5.00	31.52	157.60
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FILMS	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	847.82	0.00
	13111201-CF-F01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	221.00	0.00
	13111201-CF-F02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	286.52	0.00

PAPER MATERIALS AND PRODUCTS	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	83.72	0.00
	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 288 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	882.55	0.00
	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 200 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	1029.60	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Catalogue Price / \$ per unit	Total Amount for the year									
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount					
			0	0	0	0.00	0	0	0	0.00	0	0	0	0.00				0	0	0	0	0.00				
15	4411506-CF-122	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1538.80	0.00	0.00				
16	1411506-CF-121	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	966.36	0.00	0.00				
17	1411506-CF-131	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	0.00				
18	1411506-CF-132	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00	0.00				
19	1411509-11-C01	100%RECYCLED COVER, legal	bundle	2	0	0	2	1,599.92	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	2.00	1,599.92				
20	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	30	30	30	90	3,335.40	30	30	30	90	3,335.40	30	30	30	90	3,335.40	360.00	37.05	13,341.60					
21	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	30	30	30	90	5,335.20	30	30	30	90	5,335.20	30	30	30	90	5,335.20	360.00	59.28	21,340.80					
22	1411514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	1	10	5	16	865.28	1	10	0	11	594.88	1	5	0	6	324.48	39.00	54.08	2,109.12					
23	1411514-NP-S01	NOTEBOOK, stenographer	piece	3	3	0	6	72.24	3	3	0	6	72.24	3	3	0	6	72.24	24.00	12.04	288.96					
24	1411507-PP-001	PAPER, MULTICOPI, 84, 80 gsm	reams	70	70	70	210	28,698.60	70	70	70	210	28,698.60	70	70	70	210	28,698.60	840.00	136.65	114,794.40					
25	1411507-PP-002	PAPER, MULTICOPI, legal, 80gsm	reams	60	60	60	180	22,987.80	60	60	60	180	22,987.80	60	60	60	180	22,987.80	720.00	127.71	91,951.20					
26	1411507-PP-001	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.26	0.00	0.00				
27	1411507-PP-002	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	0.00	0.00				
28	1411531-PP-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	0.00	0.00				
29	1411533-PP-001	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.05	0.00	0.00				
30	1411818-TH-002	Thermal Paper, 5655SH (-5%), 1/2 Core, 210mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00	0.00				
31	1411531-RE-001	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	20	1	1	22	1,555.84	4	1	0	5	353.60	7	0	0	7	495.04	4	0	4	282.88	38.00	70.72		
32	1411531-RE-002	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00			
33	1411704-TI-002	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	156	156	156	468	40,641.12	156	156	156	468	40,641.12	156	156	156	468	40,641.12	156	156	156	468	40,641.12	1,872.00	86.84	162,564.48
34	1411704-IP101	TOILET TISSUE, interfolded paper towel	pack	5	5	5	15	522.60	5	5	5	15	522.60	5	5	5	15	522.60	5	5	5	15	522.60	60.00	34.84	2,090.40
35	1411704-TI-F04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	5	5	5	15	507.00	5	5	5	15	507.00	5	5	5	15	507.00	5	5	5	15	507.00	60.00	33.80	2,028.00
BATTERIES AND CELLS AND ACCESSORIES																										
36	2611702-BF-002	BATTERY, Dry Cell, size AA	pack	15	15	15	45	1,633.50	15	15	15	45	1,633.50	15	15	15	45	1,633.50	15	15	15	45	1,633.50	180.00	36.30	634.00
37	2611702-BF-001	BATTERY, Dry Cell, size AAA	pack	20	20	20	60	1,183.80	20	20	20	60	1,183.80	20	20	20	60	1,183.80	20	20	20	60	1,183.80	240.00	19.73	4,735.20
38	2611702-BF-003	BATTERY, Dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
39	3120101-GL-101	GLUE, all purpose	jar	20	0	5	25	1,787.50	20	5	0	25	1,787.50	20	0	5	25	1,787.50	20	0	5	25	1,787.50	100.00	71.50	7150.00
40	31151804-SW-001	STAPLE WIRE, heavy duty, binder type, 23/13	box	2	0	0	2	39.52	1	0	0	1	19.76	1	0	0	1	19.76	1	0	0	1	19.76	5.00	19.76	98.80
41	31151804-SW-501	STAPLE WIRE, standard	box	20	10	5	35	784.35	20	10	5	35	784.35	20	10	5	35	784.35	20	10	5	35	784.35	140.00	22.41	3,137.40
42	31201502-TA-501	TAPE, electrical	roll	10	0	0	10	186.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	18.67	186.70
43	31201503-TA-001	TAPE, masking, 24mm	roll	13	4	3	20	1,092.00	10	5	5	20	1,092.00	10	5	5	20	1,092.00	10	5	5	20	1,092.00	80.00	54.60	4,388.00
44	31201503-TA-002	TAPE, MASKING, 48mm	roll	5	5	5	15	1,599.00	5	5	5	15	1,599.00	5	5	5	15	1,599.00	5	5	5	15	1,599.00	60.00	106.60	6,356.00
45	31201517-TA-F01	TAPE, packaging, 48mm	roll	9	8	1	18	402.48	2	2	1	5	111.80	3	4	3	10	223.60	2	2	1	5	111.80	38.00	22.36	849.68
46	31201512-TA-101	TAPE, transparent, 24mm	roll	15	15	15	45	454.05	15	15	15	45	454.05	15	15	15	45	454.05	15	15	15	45	454.05	180.00	10.59	1,816.20
47	31201512-TA-102	TAPE, transparent, 48mm	roll	10	10	10	30	599.10	10	10	10	30	599.10	10	10	10	30	599.10	10	10	10	30	599.10	120.00	19.97	2,396.40
48	31151507-TW-001	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	58.24	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-G01	ELECTRIC FAN, industrial ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1169.68	0.00
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	1	1	856.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	856.86	856.86

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue # of 2022	Total Amount for the year					
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Amount
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount	Amount
MEDICAL THERMOMETERS AND ACCESSORIES																					
40101601-EE-W01	ELECTRIC PAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.95	0.00	
4112224-IG-T02	THERMOGUN	piece	0	1	0	1	2,532.40	0	0	0	0	0.00	0	0	0	1	2,532.40	2.00	2,532.40	5064.80	
LIGHTING AND FIXTURES AND ACCESSORIES																					
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	20	0	0	20	4,116.40	0	0	0	0	0.00	0	0	0	0	0.00	20.00	205.82	4,116.40	
39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	30	0	0	30	2,664.80	0	10	0	10	821.60	0	10	0	10	821.60	60.00	821.60	4929.60	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																					
4111601-RU-P02	RULER, plastic, 450mm	piece	10	0	0	10	176.80	0	0	0	0	0.00	10	0	0	10	176.80	0	0	176.80	353.60
CLEANING EQUIPMENT AND SUPPLIES																					
47131812-AE-A01	AIR FRESHENER, aerosol type	can	20	20	20	60	5,413.20	20	20	20	60	5,413.20	20	20	20	60	5,413.20	20.00	90.22	21,652.80	
47131604-BR-S01	BROOM, soft, bamboo	piece	2	0	1	3	408.72	0	2	0	2	272.48	1	0	1	2	272.48	0	136.24	1,226.16	
47131604-BR-T01	BROOM, stick, bing-ting	piece	5	0	0	5	91.00	5	0	0	5	91.00	5	0	0	5	91.00	20.00	18.20	364.00	
47131829-TB-C01	CLEANER, toilet and urinal	bottle	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	240.00	41.60	9984.00	
47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00	
47131811-DE-B02	DETERGENT BAR, 140g	piece	10	0	0	10	83.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	8.30	83.00	
47131811-DE-F03	DETERGENT POWDER, all-purpose, 1kg	pack	20	10	10	40	2,163.20	10	20	10	40	2,163.20	10	10	20	40	2,163.20	160.00	54.08	8,652.80	
47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	30	30	30	90	11,606.40	30	30	30	90	11,606.40	30	30	30	90	11,606.40	360.00	128.95	46,425.60	
47131601-DU-P01	DUST PAN, non-rigid plastic	piece	4	0	0	4	99.32	0	0	0	4	99.32	0	0	0	4	0.00	8.00	24.83	198.64	
51241552-SH-S01	SODIUM HYPOCHLORITE, 7.25 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	
73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	4	4	12	20	2,059.20	4	4	12	20	2,059.20	4	4	12	20	2,059.20	80.00	102.95	8236.80	
47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	5	5	1,548.80	0	5	0	5	1,548.80	5	0	5	15	1,548.80	22.00	309.76	6814.72	
47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	20	15	20	55	6,506.60	15	20	15	50	6,006.00	20	15	20	50	6,006.00	210.00	120.12	26,225.20	
47121804-NP-B01	NOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00	
47131613-NP-P02	NOP HANDIE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	121.80	0.00	
47131619-NP-P01	NOP HEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	123.76	0.00	
47131301-RG-C01	RAVES, all cotton	bundle	10	0	0	10	539.20	0	0	0	0	0.00	10	0	0	0	0.00	20.00	53.82	1076.40	
47131602-SC-M01	SCOURING PAD	pack	5	5	5	15	1,684.80	5	5	5	15	1,684.80	5	5	5	15	1,684.80	60.00	112.32	6729.20	
47121701-TB-P04	TRASH BAG, GPP specs, black, 940mmx1016mm	pack	10	0	10	20	2,693.60	10	0	10	20	2,693.60	10	0	10	20	2,693.60	80.00	134.68	10774.40	
47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	5	0	0	5	139.80	0	0	0	0	0.00	0	0	0	0	0.00	5.00	27.96	139.80	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																					
43211607-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00	
43211303-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00	
43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	piece	3	1	6	10	25,988.40	3	1	6	10	25,988.40	3	1	6	10	25,988.40	40.00	259.84	102,953.60	
43202010-FD-U01	FLASH DRIVE, 16 GB	piece	12	8	1	21	3,516.24	1	5	0	6	1,004.64	2	8	0	6	1,004.64	43.00	167.44	7199.42	
43211708-NO-C01	HOUSE, OPTICAL, USB connection type	unit	5	0	0	5	556.50	0	0	0	0	0.00	0	0	0	0	0.00	5.00	111.30	556.50	
43211708-NO-C02	HOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00	
43212102-PR-D02	PRINTER, Impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	381,000.97	0.00	
43212102-PR-D01	PRINTER, Impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	919,152	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 Amount	Total Quantity for the year	Price of 20 April 2022	Total Amount for the year					
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3					Oct	Nov	Dec	Q4	
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount					Amount	Amount	Amount	Amount	Amount
86	+321205-PR-L01 PRINTER, laser, monochrome	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	724.88	0.00
87	+321205-PR-L02 PRINTER, laser, colored	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	7899.00	0.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

88	+412170-CH-W01 CHALK, white erasable	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	0.00	29.64	0.00		
89	+412105-BF-C01 CLIP, backfold, 19mm	box	15	10	12	37	324.12	10	10	12	32	280.32	10	10	12	32	280.32	10	10	12	32	280.32	133.00	8.76	1165.08
90	+412105-BF-C02 CLIP, backfold, 25mm	box	12	11	13	36	517.92	11	11	13	35	532.20	11	11	13	34	517.48	11	11	12	34	517.48	139.00	15.22	2115.58
91	+412105-BF-C03 CLIP, backfold, 32mm	box	6	7	16	29	648.44	6	6	6	18	402.48	6	6	6	18	402.48	6	6	6	18	402.48	83.09	22.36	1855.89
92	+412105-BF-C04 CLIP, backfold, 50mm	box	7	5	5	17	928.20	5	5	5	15	819.00	5	5	5	15	819.00	5	5	5	15	819.00	62.00	54.60	3385.20
93	+4121801-CR-R02 CORRECTOR TAPE, 8m	piece	5	5	8	18	210.24	10	0	8	18	210.24	10	0	8	15	1,158.00	5	0	8	13	151.84	72.00	11.68	840.96
94	+411515-DF-B01 DATA FILE BOX	piece	10	1	8	19	1,668.80	5	0	9	14	1,080.80	6	1	0	13	268.64	5	0	8	13	1,003.60	61.00	77.20	4709.20
95	+4122011-DF-F01 DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	68.64	0.00
96	+4121506-EM-D01 ENVELOPE, documentary, A4	box	8	7	3	18	12,115.62	5	2	5	12	8,077.08	2	0	0	7	6,057.81	0	2	0	2	1,306.18	41.00	673.09	27,596.69
97	+4121506-EM-D02 ENVELOPE, DOCUMENTARY, for legal size document	box	13	8	2	23	21,324.68	11	1	7	19	17,816.04	6	1	1	14	12,980.24	6	1	1	8	7,417.28	64.00	927.16	59,338.24
98	+4121506-EM-X01 ENVELOPE, expanding kraft legal	box	3	1	1	5	3,692.00	1	2	0	3	2,215.20	3	1	1	5	3,692.00	1	2	0	3	2,215.20	16.00	786.40	11811.40
99	+4121506-EM-X02 ENVELOPE, expanding plastic	piece	5	4	5	14	426.86	4	5	4	13	396.37	5	4	4	14	426.86	4	5	4	13	396.37	54.00	30.49	1,646.45
100	+4121506-EM-W02 ENVELOPE, mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	378.20	0.00
101	+4121504-EM-W02 ENVELOPE, mailing, with window	box	2	0	0	2	867.36	1	0	0	1	433.68	1	0	0	1	433.68	1	0	0	1	433.68	5.00	433.68	2168.40
102	+411912-ER-B01 ERASER, FELT, for blackboard/whiteboard	piece	1	0	0	1	10.30	1	0	0	1	10.30	1	0	0	1	10.30	1	0	0	1	10.30	4.00	10.30	41.20
103	+4122118-FA-P01 FASTENER, metal, non-sharp edges	box	10	1	11	22	1,855.02	7	1	10	18	1,501.38	6	1	1	20	1,668.20	7	1	5	13	1,084.33	73.00	83.41	6,088.23
104	+411515-FO-X01 FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86.04	0.00
105	+4122018-FT-D01 FILE TAB DIVIDER, unslotted board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00
106	+4122018-FT-D02 FILE TAB DIVIDER, legal	set	1	0	0	1	14.23	0	0	0	0	0.00	1	0	0	1	14.23	0	0	0	0	0.00	2.00	14.23	28.46
107	+4122011-FO-F01 FOLDER, fancy, with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	311.88	0.00
108	+4122011-FO-F02 FOLDER, fancy, with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.43	0.00
109	+4122011-FO-L01 FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	12.00	0.00
110	+4122011-FO-L02 FOLDER, L-type, legal	pack	12	0	0	12	2,918.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	42.00	951.64	2918.88
111	+4122027-FO-F01 FOLDER, presboard	box	2	7	1	10	9,526.40	2	7	3	12	11,431.68	1	7	1	9	8,573.76	2	7	2	11	10,479.04	0.00	229.00	-4001.68
112	+4122011-FO-F03 FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	291.36	0.00
113	+4122011-FO-F04 FOLDER, with tab, legal	pack	5	2	0	7	2,249.52	4	1	1	6	1,928.16	5	0	1	6	1,928.16	4	0	1	5	1,606.80	24.00	321.36	7712.54
114	+4122008-IT-T01 INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	56.68	0.00
115	+4111515-NF-B02 MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00
116	+4121716-NA-F01 MARKER, fluorescent	set	8	2	10	20	733.20	1	8	4	13	476.58	7	2	2	8	623.22	1	8	0	9	329.94	59.00	36.66	2162.94
117	+4121708-NW-B01 MARKER, whiteboard, black	piece	6	5	10	21	280.98	0	11	4	15	200.20	6	5	7	19	240.84	0	11	0	11	447.18	65.00	13.38	869.20
118	+4121708-NW-B02 MARKER, whiteboard, blue	piece	6	0	8	14	187.32	0	6	2	8	107.04	6	0	7	13	173.94	0	6	0	6	80.28	41.00	13.38	548.38
119	+4121708-NW-B03 MARKER, whiteboard, red	piece	1	0	0	1	13.38	1	0	0	1	13.38	1	0	0	1	13.38	1	0	0	1	13.38	4.00	13.38	53.52
120	+4121708-NP-B01 MARKER, permanent, black, bullet type	piece	15	9	15	39	350.22	9	15	9	33	295.34	15	9	13	37	332.26	9	15	12	36	323.28	145.00	8.98	1302.10
121	+4121708-NP-B02 MARKER, permanent, blue, bullet type	piece	11	5	18	34	305.32	5	11	12	28	251.44	11	5	16	32	287.36	5	11	6	22	197.56	116.00	8.98	1041.68
122	+4121708-NP-B03 MARKER, permanent, red, bullet type	piece	5	0	1	6	53.88	0	1	0	1	8.98	1	0	1	2	17.96	0	1	0	1	8.98	10.00	8.98	89.80
123	+4122104-PC-B01 PAPER CLIP, vinyl/plastic coated, 33mm	box	6	0	10	16	124.16	2	0	10	12	93.12	2	0	10	12	93.12	2	0	10	12	93.12	52.00	7.76	403.52
124	+4122104-PC-B02 PAPER CLIP, vinyl/plastic coated, 50mm	box	6	0	20	26	358.28	4	0	20	24	330.72	4	0	22	26	358.28	2	0	15	17	231.26	91.00	13.78	1281.54

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 Amount	Total Quantity for the year	Price Catalogue (as of 20/11/2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3					Amount	Oct	Nov	Dec	Q4
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount					Amount	Amount	Amount	Amount	Amount
125	44121706-PE-L01 PENCIL, lead, with eraser	box	13	4	4	21	436.59	15	4	4	4	23	478.17	6	4	4	4	23	478.17	81.00	20.79	1683.99	
126	44122037-RB-P10 RING BINDER, plastic, 3mm	bundle	5	0	0	5	1,198.95	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5.00	239.79	1198.95	
127	44121201-RU-B01 RUBBER BAND, No. 18	box	6	2	0	8	800.40	2	0	0	2	200.10	2	0	0	0	0	2	200.10	14.00	100.05	1400.70	
128	44129905-SR-F01 STAMP PAD, /elt	piece	11	0	0	11	384.45	0	0	0	0	0.00	2	0	0	2	639.90	0	0	0	0.00	34.95	454.35
129	44121612-BL-H01 BLADE, for general purpose cutter / utility knife	piece	2	0	0	2	29.64	1	0	0	1	14.82	1	0	0	1	14.82	1	0	1	14.82	5.00	14.82
130	44121612-CU-H01 CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	33.43	33.43	
131	44103202-DS-H01 DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	453.96	453.96	
132	44121619-PS-M01 PENCIL SHARPENER, manual, single cutter, hand	piece	2	0	0	2	405.34	0	0	0	0	0.00	0	0	0	0	0	0	0.00	2.00	202.67	202.67	
133	44101602-PU-P01 PUNCHER, paper, heavy duty	piece	3	0	0	3	452.40	0	0	0	0	0.00	0	0	0	0	0	0	0.00	3.00	150.80	483.40	
134	44121618-SS-S01 SCISSORS, symmetrical	pair	12	0	0	12	486.72	0	0	0	0	0.00	0	0	0	0	0	0	0.00	12.00	40.55	486.72	
135	44121615-ST-S01 STAPLER, standard type	piece	6	1	0	7	982.80	0	1	0	1	140.40	0	1	0	1	140.40	0	1	140.40	10.00	140.40	
136	44121615-ST-901 STAPLER, heavy duty, binder type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	914.22	914.22	
137	44121613-SR-P01 STAPLE REMOVER, pile type	piece	4	10	0	14	348.60	0	0	0	0	0.00	0	0	0	0	0	0	0.00	14.00	24.90	348.60	
138	44121605-TD-101 TAPE DISPENSER, table top	piece	8	2	0	10	642.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10.00	64.20	642.00	
139	44101602-PR-M01 BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	9534.72	9534.72	
140	44101807-CA-C01 CALCULATOR, compact	unit	1	0	0	1	346.85	0	0	0	0	0.00	0	0	0	0	0	0	0.00	1.00	346.85	346.85	
141	44101714-FX-M01 FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	5642.00	5642.00	
142	44101601-PT-M01 PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	929.60	929.60	
143	44101603-PS-M01 PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	5699.20	5699.20	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																							
144	4410109-BR-D05 DRUM CART, BROTHER DR-355, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	694.20	694.20	
145	4410105-BR-B04 INK CART, BROTHER LC878, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	910.00	910.00	
146	4410105-BR-B05 INK CART, BROTHER LC878YBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1601.60	1601.60	
147	4410109-BR-D06 Drum Cart, Brother DR-451, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	6760.00	6760.00	
148	4410103-BR-B16 Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	5080.40	5080.40	
149	4410103-BR-C03 Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	859.60	859.60	
150	4410103-BR-H03 Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	859.60	859.60	
151	4410103-BR-Y03 Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	859.60	859.60	
152	4410103-SM-B03 TONER CART, SAMSUNG ML-D2800, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	5116.80	5116.80	
153	4410105-CA-C04 INK CART, CANON CL-741, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	989.04	989.04	
154	4410105-CA-C02 INK CART, CANON CL-811, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1029.60	1029.60	
155	4410105-CA-B04 INK CART, CANON PG-740, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	754.00	754.00	
156	4410105-CA-B02 INK CART, CANON PG-810, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	780.00	780.00	
157	4410105-EP-B17 INK CART, EPSON C13164100 (T6641), Black	Cart	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	48.00	249.60	
158	4410105-EP-C17 INK CART, EPSON C13164200 (T6642), Cyan	Cart	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	48.00	249.60	
159	4410105-EP-M17 INK CART, EPSON C13164300 (T6643), Magenta	Cart	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	48.00	249.60	
160	4410105-EP-Y17 INK CART, EPSON C13164400 (T6644), Yellow	Cart	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	12	2,995.20	4	4	4	48.00	249.60	
161	4410105-HP-B00 INK Cartridge, HP C2P94AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	773.76	773.76	
162	4410105-HP-T40 INK Cartridge, HP C2P06AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	950.56	950.56	
163	4410105-HP-B09 INK CART, HP C2031AA, (HP21), Black	Cart	0	4	0	4	3,182.40	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	8.00	795.60	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2011)	Total Amount for the year								
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4				
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount	Amount			
164	44103105-HP-T10 INK CART, HP C9352AA, (HP22), Tri-color	cart	0	4	0	4	3,681.60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.00	920.40	7363.20
165	44103105-HP-P48 Ink Cartridge, HP C9397A (HP22) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
166	44103105-HP-C98 Ink Cartridge, HP C9398A (HP22) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
167	44103105-HP-M48 Ink Cartridge, HP C9399A (HP22) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
168	44103105-HP-Y48 Ink Cartridge, HP C9400A (HP22) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1996.80	0.00
169	44103105-HP-G48 Ink Cartridge, HP C9401A (HP22) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	3016.00	0.00
170	44103105-HP-B48 Ink Cartridge, HP C9403A (HP22) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	769.60	0.00
171	44103105-HP-B17 INK CART, HP CC6400A, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	915.20	0.00
172	44103105-HP-T17 INK CART, HP CC6430A, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
173	44103105-HP-B55 INK CART, HP CD867A, (HP203), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
174	44103105-HP-T35 INK CART, HP CD889A, (HP203), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
175	44103105-HP-C40 INK CART, HP CD972A, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	641.68	0.00
176	44103105-HP-M40 INK CART, HP CD973A, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	641.68	0.00
177	44103105-HP-Y40 INK CART, HP CD974A, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	641.68	0.00
178	44103105-HP-B40 INK CART, HP CD975A, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1316.80	0.00
179	44103105-HP-B20 INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	756.08	0.00
180	44103105-HP-T20 INK CART, HP CH562WA, (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	931.84	0.00
181	44103105-HP-B49 Ink Cartridge, HP CH565A, (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1944.80	0.00
182	44103105-HP-C49 Ink Cartridge, HP CH566A, (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1539.20	0.00
183	44103105-HP-M49 Ink Cartridge, HP CH567A, (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1539.20	0.00
184	44103105-HP-Y49 Ink Cartridge, HP CH568A, (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1539.20	0.00
185	44103105-HP-B43 INK CART, HP CH045A, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1786.72	0.00
186	44103105-HP-C43 INK CART, HP CH046A, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1326.00	0.00
187	44103105-HP-M43 INK CART, HP CH047A, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1326.00	0.00
188	44103105-HP-Y43 INK CART, HP CH048A, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1326.00	0.00
189	44103105-HP-B36 INK CART, HP CN692A, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
190	44103105-HP-T36 INK CART, HP CN693A, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
191	44103105-HP-B33 INK CART, HP CZ107A, (HP628), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
192	44103105-HP-T33 INK CART, HP CZ108A, (HP628), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	366.08	0.00
193	44103105-HP-B42 INK CART, HP CZ121A, (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	312.00	0.00
194	44103105-HP-C33 INK CART, HP CZ122A, (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	256.88	0.00
195	44103105-HP-M33 INK CART, HP CZ123A, (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	256.88	0.00
196	44103105-HP-Y33 INK CART, HP CZ124A, (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	256.88	0.00
197	44103105-HP-T43 Ink Cartridge, HP F6V36A (HP680) Tri-color	cart	5	5	0	10	4,056.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	20.00	8112.00
198	44103105-HP-B43 Ink Cartridge, HP F6V37A (HP680) Black	cart	5	5	0	10	4,056.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	405.60	8112.00
199	44103105-HP-C50 Ink Cartridge, HP U051AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	995.75	0.00
200	44103105-HP-M50 Ink Cartridge, HP U051AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	995.75	0.00
201	44103105-HP-Y50 Ink Cartridge, HP U057AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	995.75	0.00
202	44103105-HP-B50 Ink Cartridge, HP U050AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	4956.60	0.00
203	44103105-HP-C48 Ink Cartridge, HP U053AA (HP955A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1212.64	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Catalogue Price of 20 April 2022	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
			0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0	0.00	0	0	0	0	0
204	44103103-HP-N18 Ink Cartridge, HP US656A (HP955X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103103-HP-N18 Ink Cartridge, HP US656A (HP955X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1544.24	0.00
206	44103103-HP-N18 Ink Cartridge, HP US727A (HP955X), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	453.62	0.00
207	44103103-HP-N51 Ink Cartridge, HP T6199A (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	453.62	0.00
208	44103103-HP-N51 Ink Cartridge, HP T6197A (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	453.62	0.00
209	44103103-HP-N51 Ink Cartridge, HP T6197A (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	714.28	0.00
210	44103112-EP-R05 RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	728.32	0.00
211	44103112-EP-R07 RIBBON CART, EPSON C13S015531 (S01508), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	77.94	0.00
212	44103112-EP-R13 RIBBON CART, EPSON C13S015532, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2685.28	0.00
213	44103103-HP-N03 TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1692.80	0.00
214	44103103-HP-N04 TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-HP-N05 TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	3567.20	0.00
216	44103103-HP-N09 TONER CART, BROTHER TN-3220, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	5002.40	0.00
217	44103103-HP-N11 TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	3380.00	0.00
218	44103103-HP-N12 TONER CART, HP CE410A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
219	44103103-HP-N23 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
220	44103103-HP-N24 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
221	44103103-HP-N25 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
222	44103103-HP-N26 TONER CART, HP CE310A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
223	44103103-HP-N27 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
224	44103103-HP-N28 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
225	44103103-HP-N29 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
226	44103103-HP-N30 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
227	44103103-HP-N31 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
228	44103103-HP-N32 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
229	44103103-HP-N33 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
230	44103103-HP-N34 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
231	44103103-HP-N35 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
232	44103103-HP-N36 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
233	44103103-HP-N37 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
234	44103103-HP-N38 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
235	44103103-HP-N39 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
236	44103103-HP-N40 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
237	44103103-HP-N41 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
238	44103103-HP-N42 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
239	44103103-HP-N43 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
240	44103103-HP-N44 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
241	44103103-HP-N45 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
242	44103103-HP-N46 TONER CART, HP CE310A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00
243	44103103-HP-N47 TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	2512.80	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Catalogue Price of 2022	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
			0	0	0	0	0.00	0	0	0	0	0.00	0	0				0	0	0.00	0	0	0	0	0
244	44103103-HP-853 Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5797.60	0.00	
245	44103103-HP-855 Toner Cartridge, HP CF230A, LaserJet Pro M401W/425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5200.00	0.00	
246	44103103-HP-851 TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	9094.32	0.00	
247	44103103-HP-856 Toner Cartridge, HP CF231A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	8656.80	0.00	
248	44103103-HP-857 Toner Cartridge, HP CF233A (HP93A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	3241.70	0.00	
249	44103103-HP-851 Toner Cartridge, HP CF233XC (HP83X) Black U	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	4056.00	0.00	
250	44103103-HP-858 Toner Cartridge, HP CF237A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	10051.00	0.00	
251	44103103-HP-852 Toner Cartridge, HP CF232XC (HP23X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	13156.00	0.00	
252	44103103-HP-860 Toner Cartridge, HP CF350A, Black U	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	2901.60	0.00	
253	44103103-HP-690 Toner Cartridge, HP CF351A, Cyan U	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	2953.60	0.00	
254	44103103-HP-760 Toner Cartridge, HP CF352A, Yellow U	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	2953.60	0.00	
255	44103103-HP-460 Toner Cartridge, HP CF353A, Magenta U	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	2953.60	0.00	
256	44103103-HP-861 Toner Cartridge, HP CF360A (HP560A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	7056.40	0.00	
257	44103103-HP-631 Toner Cartridge, HP CF361A (HP561A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	8946.24	0.00	
258	44103103-HP-761 Toner Cartridge, HP CF362A (HP562A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	8846.24	0.00	
259	44103103-HP-461 Toner Cartridge, HP CF363A (HP563A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	8946.24	0.00	
260	44103103-HP-862 Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	3429.28	0.00	
261	44103103-HP-632 Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	4043.83	0.00	
262	44103103-HP-762 Toner Cartridge, HP CF402A (HP202A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	4043.83	0.00	
263	44103103-HP-962 Toner Cartridge, HP CF403A (HP203A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	4043.83	0.00	
264	44103103-HP-633 Toner Cartridge, HP CF410A (HP110A) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	4440.80	0.00	
265	44103103-HP-851 Toner Cartridge, HP CF410XC (HP110XC) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	7441.20	0.00	
266	44103103-HP-632 Toner Cartridge, HP CF411A (HP111A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5616.00	0.00	
267	44103103-HP-762 Toner Cartridge, HP CF411XC (HP111XC) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	7472.40	0.00	
268	44103103-HP-763 Toner Cartridge, HP CF412A (HP112A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5616.00	0.00	
269	44103103-HP-754 Toner Cartridge, HP CF412XC (HP112XC) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	7472.40	0.00	
270	44103103-HP-963 Toner Cartridge, HP CF413A (HP113A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5616.00	0.00	
271	44103103-HP-954 Toner Cartridge, HP CF413XC (HP113XC) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	7472.40	0.00	
272	44103103-HP-831 TONER CART, HP Q2812A, Black	cart	1	1	1	3	11,700.00	1	1	1	3	11,700.00	1	1	1	3	11,700.00	1	1	1	3	11,700.00	3900.00	46800.00	
273	44103103-HP-849 TONER CART, HP Q253A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4399.20	0.00	
274	44103103-HP-866 TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3406.00	0.00	
275	44103103-HP-807 TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2350.40	0.00	
276	44103103-HP-808 TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2454.40	0.00	
277	44103103-HP-809 TONER CART, SAMSUNG MLT-D102L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3380.00	0.00	
278	44103103-HP-814 TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2875.58	0.00	
279	44103103-HP-821 TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7259.20	0.00	
280	44103103-HP-818 TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3458.00	0.00	
281	44103103-HP-820 TONER CART, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6442.80	0.00	
282	44103103-HP-812 TONER CART, SAMSUNG MLT-D206E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7321.14	0.00	
283	44103103-HP-805 TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3962.24	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 Amount	Total Quantity for the year	Price Catalogue / as of 30 April 2021	Total Amount for the year			
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount					Oct	Nov	Dec
			0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					0	0	0
284	44103103-SM-B10 TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15 TONER CART, BROTHER TN1347B, Black	cart	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	6370.00	0.00	
286	44103103-CN-B00 TONER CART, CANON CRG 324 II	cart	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	13395.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																					
287	45121517-DO-C02 DOCUMENT CAMERA, 8 MP	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-NM-H01 MULTIMEDIA PROJECTOR	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	17472.00	0.00	
FLAG OR ACCESSORIES																					
289	55121905-PI-F01 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	284.84	0.00	
PRINTED PUBLICATIONS																					
290	55101524-RA-H01 HANDBOOK (RA 9184), 8th edition	book	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	37.21	0.00	
FIRE FIGHTING EQUIPMENT																					
291	46191601-FE-H01 FIRE EXTINGUISHER, dry chemical	unit	11	0	0	12,584.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	1144.00	12584.00	
292	46191601-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	11	0	0	61,745.75	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	5613.25	61745.75	
CONSUMER ELECTRONICS																					
293	52161535-DV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	6415.64	0.00	
FURNITURE AND FURNISHINGS																					
294	56101504-CN-H01 MONOBLOC CHAIR, beige	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CN-W01 MONOBLOC CHAIR, white	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01 MONOBLOC TABLE, white	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02 MONOBLOC TABLE, beige	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	1088.88	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
298	60121413-CB-H01 CLEANBOOK, 20 Transparent pockets, A4	piece	50	5	20	2,728.00	20	10	10	40	1,481.60	10	10	10	30	1,111.20	10	10	1,111.20	175.00	6482.00
299	60121413-CB-H02 CLEANBOOK, 20 Transparent pockets, Legal	piece	50	5	20	2,880.75	20	10	10	40	1,556.40	10	10	10	30	1,152.30	10	10	1,152.30	175.00	6721.75
300	60121534-ER-H01 ERASER, plastic/rubber	piece	9	0	0	39.33	3	0	0	3	13.11	4	2	0	6	26.22	0	0	0.00	18.00	78.66
301	60121524-SP-G01 SIGN PEN, black	piece	20	20	20	1,215.60	20	20	20	60	1,215.60	20	20	20	60	1,215.60	20	20	1,215.60	240.00	4862.40
302	60121524-SP-G02 SIGN PEN, blue	piece	20	20	20	1,215.60	20	20	20	60	1,215.60	20	20	20	60	1,215.60	20	20	1,215.60	240.00	4862.40
303	60121524-SP-G03 SIGN PEN, red	piece	10	0	0	202.60	10	0	0	10	202.60	10	0	0	10	202.60	10	0	202.60	40.00	810.40
304	60121124-WR-P01 WRAPPING PAPER, kraft	pack	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	154.84	0.00
SOFTWARE																					
1	43231513-SFT-001 Business function specific software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
3	43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
5	43232002-SFT-005 Content management software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
6	43232004-SFT-006 Data management and query software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
7	43232402-SFT-007 Development software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
9	43232803-SFT-009 Industry specific software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00
10	43232701-SFT-010 Network applications software	license	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Q4 Amount	Total Quantity for the year	Purchase Price of 2022	Total Amount for the year														
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3					Oct	Nov	Dec	Q4										
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount					Amount	Amount	Amount	Amount										
43232802-SFT-011	Network management software	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
43232905-SFT-012	Networking software	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
43233004-SFT-013	Operating environment software	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
43233305-SFT-014	Security and protection software	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
43233405-SFT-015	Utility and device driver software	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
43233501-SFT-016	Information exchange software	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	40101701-AC-M01	Air Conditioning Unit, Window Inverter Type	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
2	40101701-AC-S01	Air Conditioning Unit, Split Type	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
3	44111905-WB-M01	White Board	10	0	0	10	8,000.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000.00	
4	44111911-WB-D01	White Board, Digital	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
5	52161505-TV-S01	SMART Television	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
6	52161520-MC-M01	Microphone	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7	52161512-SR-K01	Speakers	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8	32101514-AM-P01	Amplifier	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9	52161517-EQ-B01	Equalizer	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10	46171615-HD-C01	HD Camera	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11	45121504-DS-C01	DSLR Camera	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12	45121516-VH-C01	HD Video Camera	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
13	45121506-VC-C01	Video Conference Equipment	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
14	39112102-LB-B01	LED bulb	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
15	43212104-PR-M01	PRINTER, Inkjet, Monochrome	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
16	43212104-PR-C01	PRINTER, Inkjet, Color	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
17	43212105-PP-001	Portable Printer	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
18	43211509-AT-001	Android Tablet	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
19	43222610-HS-001	Hub/Switches	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
20	43222609-NR-001	Network Routers	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
21	43222610-WA-P01	Wireless Access Point	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
22	43211711-SF-001	Scanner, Flatbed	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
23	45111601-MP-P01	Wireless Pointing Device / Laser Pointer	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24	81112306-MF-P01	Multi Function PRINTER	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25	39121101-UP-S01	UNIVERSAL/ABLE POWER SUPPLY (UPS)	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26	43191501-MP-001	Mobile Phone	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27	43211711-SC-001	Scanner, Colored, Double sided, feeder type	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	53121601-GP-001	CO BKG for disaster relief, rescue operations	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29	60104701-SP-001	Solar Panel	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Catalogue Price of 30 April 2021	Total Amount for the year																			
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4															
		Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount															
46181502-9F-001	Bullet proof vest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
25172502-VWV-001	Wheels, _____ (type of vehicle)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
40161513-FF-001	Fuel Filters	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
48101710-DW-F01	Drinking Water/ Fountain	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
26111729-MB-001	Auto Bakery	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50000.00
Common Office Supplies																																			
1	Balpen, Black	pcs	200	200	200	600	9,000.00	200	200	200	600	9,000.00	200	200	200	600	9,000.00	200	200	200	600	9,000.00	200	200	200	600	9,000.00	2,400.00	15.00	36000.00					
2	Balpen, Blue	pcs	200	200	200	600	9,000.00	200	200	200	600	9,000.00	200	200	200	600	9,000.00	200	200	200	600	9,000.00	200	200	200	600	9,000.00	2,400.00	15.00	36000.00					
3	Balpen, Red	pcs	10	10	10	30	450.00	10	10	10	30	450.00	10	10	10	30	450.00	10	10	10	30	450.00	10	10	10	30	450.00	120.00	15.00	1800.00					
4	Clear report card folder, Legal	ream	2	0	0	2	108.00	2	0	0	2	108.00	2	0	0	2	108.00	2	0	0	2	108.00	2	0	0	2	108.00	8.00	54.00	432.00					
5	Clear Book	pcs	10	15	5	30	4,620.00	5	15	10	30	4,620.00	5	15	5	25	3,850.00	5	15	5	25	3,850.00	5	15	5	25	3,850.00	110.00	154.00	16940.00					
6	Correction Tape	pcs	13	10	10	33	2,970.00	7	10	10	27	2,430.00	7	10	10	27	2,430.00	7	10	10	27	2,430.00	7	10	10	27	2,430.00	114.00	90.00	10260.00					
7	Correction Tape Refill	pcs	20	20	20	60	1,440.00	20	20	20	60	1,440.00	20	20	20	60	1,440.00	20	20	20	60	1,440.00	20	20	20	60	1,440.00	240.00	24.00	2400.00					
8	Comparted box	pcs	37	34	34	105	2,520.00	38	34	34	106	2,544.00	38	34	34	106	2,544.00	38	34	34	106	2,544.00	38	34	34	106	2,544.00	423.00	24.00	4230.00					
9	Compact disk (Rewritable)	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	45.00	0.00	0.00				
10	Dating and Stamping Machine	pcs	5	0	0	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	500.00	2500.00					
11	FLASH DRIVE, 4GB capacity	pcs	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	240.00	240.00	5000.00	120000.00				
12	FLASH DRIVE, 2GB capacity	pcs	0	100	0	100	10,000.00	0	100	0	100	10,000.00	0	104	0	104	10,400.00	0	100	0	100	10,000.00	0	100	0	100	10,000.00	404.00	100.00	40400.00					
13	ICAB Latched, A4 with Address	ream	31	30	30	91	36,000.00	30	30	30	90	36,000.00	30	30	30	90	36,000.00	30	30	30	90	36,000.00	30	30	30	90	36,000.00	361.00	400.00	144400.00					
14	ICAB Latched, Legal with Address	ream	20	20	20	60	45,000.00	20	20	20	60	45,000.00	20	20	20	60	45,000.00	20	20	20	60	45,000.00	20	20	20	60	45,000.00	240.00	240.00	5000.00	180000.00				
15	Index Card 3x5	ream	8	3	3	14	2,100.00	6	2	2	10	1,500.00	3	2	2	7	1,050.00	3	2	2	7	1,050.00	3	2	2	7	1,050.00	38.00	150.00	5700.00					
16	Index Card 5x8	ream	1	0	0	1	300.00	0	0	0	1	300.00	0	0	0	1	300.00	0	0	0	1	300.00	0	0	0	1	300.00	2.00	300.00	600.00					
17	Index Card Box	ream	7	0	0	7	1,050.00	1	0	0	1	150.00	2	0	0	2	300.00	1	0	0	1	150.00	1	0	0	1	150.00	11.00	150.00	1650.00					
18	Index Card Divider	pcs	3	0	0	3	300.00	0	0	0	0	0.00	2	0	0	2	200.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	100.00	500.00					
19	Manila Paper	pk	10	5	0	15	41.25	10	5	0	15	41.25	10	5	0	15	41.25	10	5	0	15	41.25	10	5	0	15	41.25	60.00	2.25	165.00					
20	Notebook, (ICA TRAINING)	pcs	0	55	0	55	1,100.00	0	55	0	55	1,100.00	0	55	0	55	1,100.00	0	55	0	55	1,100.00	0	55	0	55	1,100.00	220.00	20.00	4400.00					
21	Photo paper	pk	4	16	0	20	2,800.00	1	10	3	14	1,960.00	1	11	0	12	1,680.00	1	5	3	9	1,260.00	1	5	3	9	1,260.00	55.00	140.00	7700.00					
22	Paste	pcs	1	0	0	1	25.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	25.00	25.00					
23	Paper Shredder	pcs	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	2000.00	2000.00					
24	Planner	pcs	5	0	0	5	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	1000.00					
25	Printer	pcs	0	3	0	3	21,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	2000.00	21000.00					
26	Push pin	box	8	3	6	17	850.00	0	6	0	6	300.00	6	3	6	15	750.00	0	6	0	6	300.00	0	6	0	6	300.00	44.00	50.00	2200.00					
27	Ruler 12"	pcs	4	0	0	4	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	25.00	100.00					
28	Silica Gel	pk	5	0	0	5	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80.00	130.00	1000.00					
29	Specialty Board Paper 220 gsm	pcs	0	40	0	40	520.00	0	0	0	0	0.00	0	40	0	40	520.00	0	0	0	0	0.00	0	0	0	0	0.00	80.00	1000.00	1000.00					
30	Sticker Paper	pcs	10	0	10	20	1,000.00	10	0	10	20	1,000.00	5	0	20	25	1,250.00	5	0	20	25	1,250.00	5	0	20	25	1,250.00	90.00	50.00	4500.00					
31	Stock Box	pcs	5	1	0	6	3,600.00	0	5	0	5	3,000.00	0	5	0	5	3,000.00	0	6	0	6	3,600.00	0	6	0	6	3,600.00	22.00	600.00	13200.00					

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Catalogue Cost of 2022	Total Amount for the year						
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Amount	
32 Tape, Acid Free	pcs	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	30.00	12.00	10.00	120.00	
33 I.D Holder	pcs	0	55	0	55	0	0	55	2,750.00	0	55	0	55	0	55	0	55	2,750.00	220.00	50.00	1100.00	
34 Paper Binding Cover	pcs	10	10	20	40	30	10	10	500.00	40	10	10	60	30	10	10	50	500.00	200.00	10.00	2000.00	
35 Paper, 60lb	pkg	0	0	0	0	0	0	0	200.00	2	0	0	2	0	0	0	2	200.00	6.00	100.00	600.00	
36 Sign pen, Pilot V10 Grip, Black	pcs	25	25	25	75	25	25	25	6,150.00	25	25	25	75	25	25	25	75	6,150.00	300.00	82.00	2460.00	
37 Sign pen, Pilot V10 Grip, Blue	pcs	25	25	25	75	25	25	25	6,150.00	25	25	25	75	25	25	25	75	6,150.00	300.00	82.00	2460.00	

Common Janitorial Supplies and Cleaning Equipment																						
Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Amount				
1 Computer Cleaner - Sunshine Liquid Cleaner	pcs	10	10	10	30	10	10	10	30	360.00	10	10	10	30	10	10	30	360.00	120.00	12.00	1440.00	
2 Dishwashing Liquid	ble	20	20	20	60	20	20	20	60	6,650.00	20	20	20	60	20	20	60	6,650.00	240.00	111.00	2654.00	
3 Liquid hand soap	ble	20	20	20	60	20	20	20	60	11,400.00	20	20	20	60	10	10	30	5,700.00	210.00	190.00	3990.00	
4 Bleach (1 gallon)	ble	2	2	2	6	2	2	2	6	2,880.00	2	2	2	6	2	2	6	2,880.00	24.00	480.00	1152.00	
5 Kitchen Towel	pcs	3	3	3	9	3	3	3	9	1,188.00	3	3	3	9	3	3	9	1,188.00	36.00	132.00	475.20	
6 Hygienic bathroom tissue (box)	box	6	6	6	18	6	6	6	18	2,376.00	6	6	6	18	6	6	18	2,376.00	72.00	132.00	9504.00	
7 Odor Eliminator	pcs	10	10	10	30	10	10	10	30	4,650.00	10	10	10	30	10	10	30	4,650.00	120.00	155.00	1860.00	
8 Interfolded Hand Towel	pcs	5	5	5	15	5	5	5	15	1,980.00	5	5	5	15	5	5	15	1,980.00	60.00	132.00	792.00	
9 Paper Towel (Pack)	pkg	50	0	0	50	1	0	0	1	80.00	0	0	0	0	0	0	0	80.00	51.00	80.00	4080.00	
10																						

Paper Materials and Products																						
Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Amount				
1 PAPER, MULTICOPY, Letter, 80gsm	reams	60	60	60	180	60	60	60	180	33,840.00	60	60	60	180	60	60	180	33,840.00	720.00	188.00	13536.00	
2 PAPER, MULTICOPY, A4, 80 gsm	reams	60	60	60	180	60	60	60	180	24,598.80	60	60	60	180	60	60	180	24,598.80	720.00	136.66	9839.20	
3 PAPER, MULTICOPY, Legal, 80gsm	reams	60	60	60	180	60	60	60	180	22,987.80	60	60	60	180	60	60	180	22,987.80	720.00	127.71	9195.12	
4																						


Common ICT Equipment																						
Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Amount				
1 43212104-PI-M01 PRINTER, Inkjet, Monochrome	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
2 43212104-PI-C01 PRINTER, Inkjet, Color	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
3 43212105-PP-001 Portable Printer	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
4 43211509-AI-001 Android Tablet	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	2000.00	
5 43222610-HS-001 Hub/Switches	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
6 43222609-NR-001 Network Routers	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
7 43222610-WA-001 Wireless Access Point	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
8 43211711-SF-001 Scanner, Flatbed	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
9 45111601-WIP-P01 Wireless Printing Device / Laser Printer	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
10 81112306-NF-P01 Multi Function PRINTER	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
11 39121011-UP-S01 UNINTERUPTIBLE POWER SUPPLY (UPS)	pcs	7	0	0	7	7	0	0	7	21,000.00	7	0	0	7	7	0	7	21,000.00	28.00	3000.00	8400.00	
12 43191501-NR-001 Mobile Phone	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
13 43211711-SC-D01 Scanner, Colored, Double sided, feeder type	pcs	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00	
14 FLASH DRIVE, 16 GB	pcs	5	5	5	15	5	5	5	15	3,000.00	5	5	5	15	5	5	15	4,500.00	77.00	200.00	13400.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of 30 April 2022	Total Amount for the year														
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
Consumables																														
1	EPSON WORKFORCE TONER, T9481, BLACK	cart	5	6	5	16	56,000.00	5	6	5	16	56,000.00	5	5	5	16	56,000.00	5	5	5	15	52,500.00	5	5	5	15	52,500.00	62.00	3500.00	217000.00
2	EPSON WORKFORCE TONER, T9483, MAGENTA	cart	5	6	5	16	56,000.00	5	6	5	16	56,000.00	5	5	5	16	56,000.00	5	5	5	15	52,500.00	5	5	5	15	52,500.00	62.00	3500.00	217000.00
3	EPSON WORKFORCE TONER, T9484, YELLOW	cart	5	6	5	16	56,000.00	5	6	5	16	56,000.00	5	5	5	16	56,000.00	5	5	5	15	52,500.00	5	5	5	15	52,500.00	61.00	3500.00	213500.00
4	EPSON WORKFORCE TONER, T9482, CYAN	cart	5	6	5	16	56,000.00	5	6	5	16	56,000.00	5	5	5	16	56,000.00	5	5	5	15	52,500.00	5	5	5	15	52,500.00	61.00	3500.00	213500.00
5	44103-HP-822 TONER CART, HP C2825A (HP825A), Black	cart	7	8	7	22	88,000.00	7	8	7	22	88,000.00	7	8	7	22	88,000.00	7	8	7	22	88,000.00	7	8	7	22	88,000.00	88.00	4000.00	352000.00
6	Ink Cartridge, HP 690, Black	cart	7	8	8	23	14,927.00	7	8	8	23	14,927.00	7	8	8	23	14,927.00	7	8	8	23	14,927.00	7	8	8	23	14,927.00	91.00	649.00	59095.00
7	Ink Cartridge, HP 680, Tri-colored	cart	7	8	8	23	14,927.00	7	8	8	23	14,927.00	7	8	8	23	14,927.00	7	8	8	22	14,278.00	7	8	7	22	14,278.00	99.00	649.00	57761.00
8																														
9																														
Other Categories																														
10	Check (MDS)	pad	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	500.00	5000.00
11	Juice in-can	can	46	55	55	156	4,056.00	55	55	55	165	4,290.00	55	55	55	165	4,290.00	55	55	55	165	4,290.00	55	55	55	165	4,290.00	651.00	26.00	16926.00
12	Mineral Water	btl	55	55	55	165	3,300.00	55	55	55	165	3,300.00	55	55	55	165	3,300.00	55	55	55	165	3,300.00	55	55	55	165	3,300.00	660.00	20.00	13200.00
13	Coke Light	can	55	55	55	165	4,290.00	55	55	55	165	4,290.00	55	55	55	165	4,290.00	55	55	55	165	4,290.00	55	55	55	165	4,290.00	660.00	26.00	17160.00
14	Confemate	pack	30	30	30	90	7,470.00	30	30	30	90	7,470.00	30	30	30	90	7,470.00	30	30	30	90	7,470.00	30	30	30	90	7,470.00	360.00	83.00	29880.00
15	Brewed Coffee	pack	15	15	15	45	1,035.00	15	15	15	45	1,035.00	15	15	15	45	1,035.00	15	15	15	45	1,035.00	15	15	15	45	1,035.00	180.00	23.00	4140.00
16	Coffeee 3in1	pack	15	15	15	45	6,975.00	15	15	15	45	6,975.00	15	15	15	45	6,975.00	15	15	15	45	6,975.00	15	15	15	45	6,975.00	180.00	155.00	27900.00
17	Washed sugar	pack	15	15	15	45	2,700.00	15	15	15	45	2,700.00	15	15	15	45	2,700.00	15	15	15	46	2,760.00	15	15	15	46	2,760.00	181.00	60.00	10960.00
18	Purified Drinking Water	btl	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	240.00	30.00	7200.00
19	Tetra pack Juice	pkt	20	19	20	59	1,239.00	20	20	20	60	1,260.00	20	20	20	60	1,260.00	20	20	20	60	1,260.00	20	20	20	60	1,260.00	239.00	21.00	5019.00
20	RER Form	pad	4	2	2	8	1,160.00	2	2	2	6	870.00	2	2	2	6	870.00	2	2	2	6	870.00	2	2	2	6	870.00	26.00	145.00	3770.00
21	Desk/Table Calendar (BIG)	pcs	3	0	0	3	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	280.00	600.00
22	Mini Pillboxes Ring with globe (PPV Souvenir)	pcs	0	90	0	90	14,400.00	0	90	0	90	14,400.00	0	90	0	90	14,400.00	0	90	0	90	14,400.00	0	90	0	90	14,400.00	360.00	160.00	57600.00
23	Eco Bag (Katsa) (PPV Souvenir)	pcs	20	90	0	110	13,750.00	20	90	0	110	13,750.00	20	90	0	110	13,750.00	20	90	0	110	13,750.00	20	90	0	110	13,750.00	460.00	125.00	55000.00
24	Printing of Ebook (Ilove You Anak)	pcs	0	90	0	90	31,500.00	0	90	0	90	31,500.00	0	90	0	90	31,500.00	0	90	0	90	31,500.00	0	90	0	90	31,500.00	360.00	390.00	126000.00
25	Hard Hat	pcs	50	0	0	50	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	400.00	20000.00
26	Mask Respirator Kit	pcs	50	0	0	50	20,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	415.00	20750.00
27	Money Counter	pcs	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	5600.00	10000.00
28	Official Receipt	pad	20	0	0	20	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	250.00	5000.00
29	Cellphone Load	pcs	4	4	4	12	12,000.00	4	4	4	12	12,000.00	4	4	4	12	12,000.00	4	4	4	12	12,000.00	4	4	4	12	12,000.00	48.00	1000.00	48000.00
30	Gasoline, Oil, and Lubricant	pcs	5	5	5	15	87,500.00	5	5	5	15	87,500.00	5	5	5	15	87,500.00	5	5	5	15	87,500.00	5	5	5	15	87,500.00	60.00	5833.33	350000.00
31																														
32																														

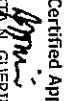
Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue for the year of 2021	Price Catalogue for 2021	Total Amount for the year						
		Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount		
A. TOTAL																						
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						505,545.43
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						
D. GRAND TOTAL (A + B + C)																						5,560,999.75
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

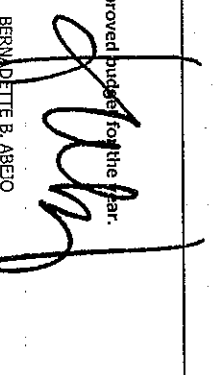
Prepared by:


CYNTHIA A. DE GUINA
Administrative Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


ANGELITA N. GUERNINA
Accountant / Budget Officer

Head of Office/ Agency


BERNADETTE B. ABEO
Head of Office/ Agency

Date Prepared: 08/27/2021