



*Republic of the Philippines*

**National Authority for Child Care**

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Handa, Quezon City, Metro-Manila

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# **REQUEST FOR QUOTATION**

## **RFQ No. 2022012**

### **PROCUREMENT OF VENUE AND MEALS FOR THE PUBLIC FORUM (LUZON LEG) – PRESENTATION OF THE DRAFT OF IMPLEMENTING RULES AND REGULATIONS (IRR) OF RA 11642 TO STAKEHOLDERS**

The NACC, through the Finance and Administrative Division (FAD), intends to apply the sum of One Hundred Fifty Thousand Pesos (Php150,000.00) as approved Agency Budget Ceiling (ABC).

Unit	Item Description	Quantity
	<p><b>PROCUREMENT OF VENUE AND MEALS FOR THE PUBLIC FORUM (LUZON LEG) – PRESENTATION OF THE DRAFT OF IMPLEMENTING RULES AND REGULATIONS (IRR) OF RA 11642 TO STAKEHOLDERS</b></p> <p><b>Location:</b> Metro Manila  <b>Date of Activity:</b> May 27,2022  <b>Time of Activity:</b> 8:00 am to 5:00 pm  <b>Food Service:</b> Plated AM and PM Snacks  Assisted-Buffer Lunch</p>	
pax	May 27, 2022	100
	<ol style="list-style-type: none"> <li>1. Use of Function Room to accommodate 60 participants with stage set-up</li> <li>2. Complimentary use of standard conference equipment with at least 2 LCD projectors with screen, PA sound system, Microphones (2 in rostrum and 3 floor microphones)</li> <li>3. Registration table and chairs for 4 pax</li> <li>4. Free flowing coffee/tea during seminar proper</li> <li>5. Complimentary welcome signage</li> <li>6. Wi-Fi internet access during the whole seminar/workshop.</li> <li>7. Waive electrical charges for basic equipment</li> <li>8. Corkage or handling fees if applicable</li> <li>9. Complementary parking passes</li> </ol> <p>Payment scheme/mode – NACC request <b>send bill</b> and issue the Certificate of Fund Availability (CFA).</p> <p><b>Posting Date:</b>  <b>May 23, 2022</b></p> <p><b>Deadline of Submission:</b>  <b>May 25, 2022</b></p>	

## **REQUIRED DOCUMENTS**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**and**
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
- (e) BIR Certificate of registration.